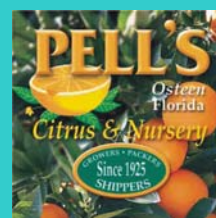




FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION

2013 - 2014 SHIPPING GUIDE



BOUDRIAS GROVES

Boyett's Grove



Yellow Banks Grove

Poinsettia Groves

Contacts

2013 – 2014
ASSOCIATION OFFICERS AND BOARD OF DIRECTORS
CONTACT INFORMATION

Greg Eatmon - President
Gregorys Groves
(352) 821-5013
grege@gregorysgroves.com

Pete Spyke – Vice President
The Orange Shop
(352) 595-3361
pdspyke@arapahocitrus.com

Tim Minnig – Director at Large
Davidson Brothers
(386) 252-7462
davidsonbros@mindspring.com

Jason Lingle – District 1 Director
Hollieanna Groves Sales Room, Inc.
(407) 644-8803
jasonlingle@earthlink.net

Louis Schacht – District 2
Schacht Groves
(772) 562-5858
lschacht@schachtgroves.com

Dennis Krehl
Florida Classic Growers
(863) 439-8811
dennis.krehl@flclassic.com

Michelle McCauley
Temple Citrus
(239) 593-1434
templgrove@aol.com

FLORIDA GIFT FRUIT SHIPPERS EMPLOYEE CONTACT INFORMATION

Association office number – 407-295-1491 or 800-741-1491

Pickup line: 800-226-8607

Fax: 407-290-0918

General information e-mail: info@fgfsa.com

EMPLOYEES

Donna Garren
Executive Vice President
Ext. 104
donnag@fgfsa.com

Michael Lewis
Director of Operations
Ext. 111
mikel@fgfsa.com

Hap Hazelwood
Chief Financial Officer
hap@fgfsa.com

Denise Brauneis
Administrative Assistant
Ext. 120
deniseb@fgfsa.com

Anthony Denmark
Shipping Manager
Ext. 119
anthonyd@fgfsa.com

Mike Anderson
Chief Mechanic
Ext. 115
mikea@fgfsa.com

Marian Olson
Accounting Clerk
Ext. 100
Accounting@fgfsa.com

Seasonal Staffing Desk
(This would be an extension to use on shipping
nights if no one answers in the front office)
Ext. 115
staffing@fgfsa.com

Policies and Procedures

CLAIM POLICY

2013 – 2014

The Association operates under a “self insured” policy. All members will have to insure themselves for loss or damaged parcels. This policy will remain in effect unless otherwise revised. Members may only file claims against the Association on parcels if they are damaged in the Association processing center or pick-up truck or if the lack of delivery was a direct result of negligence on the part of processing center staff. Claims must be filed within 30 days of shipment. We may not be able to honor claims filed after that date because data will be purged from online tracking making it difficult to research. We will not approve any claims over 30 days old regardless of the reason.

FILE A CLAIM WHEN:

1. The Association damages a parcel and notifies you to file a claim. You must do this within 30 days.
2. SmartPost notified us that your parcel has been damaged while in their care. We will notify you to file a claim. You must do this within 30 days. You will not be reimbursed until we are reimbursed by SmartPost.
3. The parcel is lost after it has been scanned at the Association. (It shows as scanned here, but there are no further tracking events after the initial scan.) You must do this within 30 days. We cannot be responsible for parcels that were not scanned as received here.
4. Anytime the Association requests that you file a claim on a parcel. The reason we are requesting the claim be filed will be given to you at the time the request is made.

PLEASE DON'T FILE A CLAIM WHEN:

1. The customer states that they did not receive the parcel, but tracking shows it as delivered or delivery was attempted.
2. It is damaged or lost after it is in the hands of USPS. This is because USPS does not reimburse for this.
3. Frozen fruit – The post office is not supposed to leave perishable products outside in freezing conditions. It does happen on occasion though. We cannot accept a claim on this. However, before sending a replacement parcel, please notify us so we can contact the guilty post office to ensure it does not happen again.
4. Lengthy delivery time. We cannot guarantee delivery time. We have found that in most cases, a lengthy delivery is due to the following reasons that we have no control over: weather, recipient not home (on vacation), bad address information, recipient has moved and the package is forwarded. The only exception is if the lengthy delivery time is due to the Association misrouting the parcel. We will accept a claim for lengthy delivery in this case only.

All claims must be submitted with the following information or they will not be processed”

1. COMPLETED CLAIM FORM

2. COPY OF THE BILL OF SALE THAT PROVES THE VALUE OF THE CLAIM. WE CANNOT PAY ANY CLAIM IF THIS INFORMATION IS NOT PROVIDED.

3. YOU ALSO NEED TO PROVIDE THE SENDERS AND THE RECIPIENT’S FULL NAME AND ADDRESS ON ANY CLAIMS.

FAILURE TO PROVIDE ALL OF THIS INFORMATION WILL STOP THE CLAIM PROCESS.

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION, INC.

CREDIT POLICIES, PROCEDURES AND CONTROLS

2013 – 2014

Credit management falls under the responsibility of the Chief Financial Officer and the Executive Vice President. Accounts Receivable management directly impacts the profitability of our organization.

Our organization enforces the accounts receivable policies and procedures that keep the Association operational all year long. The cost associated with our money tied up in receivables is tremendous. We not only lose the ability to make more money with our excess account receivables, but we would have to borrow on our line of credit for daily operations and pay. With the large volume that will go through the Association this season, we can quickly fall into the trap of relying on the line of credit (something we have been able to avoid for over five years) if we do not ensure that payments are made in a timely manner. Because of this, the Finance Committee has voted to require all members to be on the Direct Payment Plan this season.

POLICY AND PROCEDURES

1. All shipping members are required to be set up on the Direct Payment Plan. Summary invoices will be e-mailed or faxed no later than Monday evening of each week. Detail invoices will only be sent if requested. Payment will be taken out of the account on Friday of that same week. If Monday is a holiday, then invoices may be sent out on the Tuesday after the holiday or the Sunday prior to the Monday holiday. If it is not sent until Tuesday, we will not draft your account until the following Monday.
2. Terms are "due upon receipt". Members will have until Thursday morning of each week to make sure the funds are in your account to cover the previous week's shipments. If the account is NSF or closed, all fees that result will be charged back to the member. Until payment is received to cover the bill and charges, shipping privileges will be suspended.
3. Terms for annual dues are as follows: All members must pay their dues by the due date on the dues invoice – November 1, 2013.
4. All accounts not paid in full by November 1, 2013 (including dues) will have shipping privileges suspended until full payment (including interest charges (3% compounded monthly) is paid.
5. Billing Statements will only be sent when requested.

PICKUP AND TRUCK ARRIVAL POLICY

In order to efficiently pick up all members packages and deliver them to the terminal for processing, each member is requested to do the following:

1. Accurate package counts must be called or e-mailed in by 11:00 a.m. the day preceding the pickup. Timing is critical in order to schedule and maximize the loads. The phone number for pickup is (800) 226-8607 or you can e-mail mikel@fgfsa.com. If a member loads more packages than planned, causing the next member's package not to be picked up on time because we have to send another truck, then the member causing the problem will be billed for any delay it causes in our processing at the Association. If you send in your detail advance notification to mikel@fgfsa.com and donnag@fgfsa.com by 11am the day preceding the pickup, you do not need to call in your count.
2. **PACKAGES ARE TO BE READY AT 11:00 A.M. THE DAY OF PICKUP.** The truck may not be at your location until later than this, but you need to be ready for us by that time. This allows the Pickup Department to make changes in the pickup route maximizing load efficiency. Spotted trailers or early pickups will be handled on an individual basis with the member. There is not a "normal" pickup time for a shipper. A route may be reversed because of volume changes. Parcels that usually get picked up last may need to be picked up first. You need to be prepared for this.
3. Due to insurance reasons, drivers are not expected to load the trucks. Please ensure you have someone at your location available to load the truck.
4. The trailer must be loaded and moved to its next destination as soon as possible. **The trailer cannot and will not be held up while a shipper continues to pack.** The trailer will not be held for more than one hour plus the normal load time, as defined by the pickup department. If the shipper holds a trailer for more than one hour, a minimum charge of \$250.00 per ½ hour may be charged. The shipper *must have the Pickup Department's approval* for any deviation from the above policy. Please remember, you are not always the last stop. When you hold the trailer longer than expected it causes not only delays for us, but for the shippers we will be picking up after you.
5. Never contact the driver to request that they change their route or arrival time. The drivers have a specific schedule and route that is laid out for them and they are required to follow it. Contact Michael Lewis or Donna Garren at the Association office if you have an emergency. We will make every effort to work with you when problems occur.
6. If you are using one of your drivers to bring in the load, then ensure that the load arrives at the terminal no later than 6pm. If processing has to stop because a truck has not arrived, the responsible member will be charged for the total labor cost for the time we are down. **Please contact Michael Lewis no later than noon on the day of shipment to let him know the ETA of any trailers and total number of trailers you are sending in.** Please be aware that if we do not hear from you, you will get a call from us.

This policy is designed to help reduce the problems caused by members holding up trucks or loading more boxes than originally called in. This costs your company time and money, which in turn lowers our service standards.

This policy will be enforced for the entire season.

2013 – 2014 ADVANCE NOTIFICATION AND DETAILED PRE-NOTIFICATION FILE POLICY

Advance Notification – When we speak of Advance Notification we are referring to the notification you give the pickup department. Our pickup department needs to know how many parcels they are picking up by 11 am the day prior to pickup. Please review the Pickup and Truck Arrival Policy for more details.

Pre-notification File - Please note that Pre-notification requirements are the same as last season. We need it broken down by five digit zip on the Pre-notification. The reports can come to us in .csv, .txt or .xls. The following information must be included:

Route Pre-notification: Acct #, Ship Date, Route #, # of parcels, Est. Weight.

Sample Excel File of Route Pre-notification:

Acct #	Ship Date	Zip	# of pkgs	Weight
1234	11/1/2007	32808	10	200
1234	11/1/2007	15461	233	4194
1234	11/1/2007	99901	6	120

Sample .csv or .txt file of Route Pre-notification:

1234,11/1/2007,32808,10,200 1234,11/1/2007,15461,233,4194 1234,11/1/2007,99901,6,120
--

All Pre-notification files must be broke out by 5 digit zip and sent electronically to donnag@fgfsa.com and mikel@fgfsa.com. If notice is NOT sent in this manner or not received at all, the member will be charged an additional 25 cents per package for lack of proper pre-notification. This applies to all members. Detailed fax notifications are not acceptable.

Large volume shippers using 30 digit barcodes (>15K a year) need to send their detail no later than noon the day prior to shipment. All other shippers must have their detail to us by noon the day of shipments.

FORMS

2013 - 2014

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION

2013 – 2014 CLAIM FORM

REQUIRED – ATTACH A BILL OF SALE OR CATALOGUE LISTING SHOWING THE PRICE OF THE ITEMS YOU ARE FILING A CLAIM ON. WE WILL NOT PAY A CLAIM IF THIS IS NOT PROVIDED.

Please read the statement below before filing any claim with the Association.

The Association operates under a "self insured" policy. All members will have to insure themselves for loss or damaged parcels. This policy will remain in effect unless otherwise revised. **Members may only file claims on parcels if they are damaged in the processing center or pick up truck or if the lack of delivery was a direct result of negligence on the part of processing center staff. All claims must be received within 30 days of the ship date. Any claim filed more than 60 days after the ship date cannot and will not be honored.**

Filing a claim on parcels that are lost or damaged after they leave FGFSFA handling does not automatically cause a credit to be issued. We will file claims in your behalf with FedEx SmartPost or other entities that we may ship with, but will only be able to apply a credit or refund if they approve it. More information regarding claims can be found in the Policies and Procedures section of your Shipping Guide.

DATE: _____

COMPANY NAME: _____

YOUR NAME: _____

YOUR PHONE NUMBER: _____ YOUR E-MAIL: _____

The information below is required in order to complete a claim.

List Parcel ID: _____

This must be the 16 digit FGFSFA number or the 22 digit Delcon. We cannot track by your address or your order number.

SENDER'S NAME: _____ PHONE: _____

SENDER'S STREET ADDRESS: _____

SENDER'S CITY / ZIP: _____

RECIPIENT'S NAME: _____ PHONE: _____

RECIPIENT'S STREET ADDRESS: _____

RECIPIENT'S CITY / ZIP: _____

REASON FOR CLAIM (CHECK ONE):

☐ DAMAGED BY FGFSFA ☐ LOST

☐ DAMAGED BY SMARTPOST

☐ OTHER – PLEASE EXPLAIN _____

Total Retail Value \$ _____

Less 25% \$ _____

Total of Claim \$ _____

Signature

Office Use:

Claim approved by: _____

Claim denied by: _____

Explain reason: _____

Fax to 407-290-0918 or e-mail info@fgfsa.com

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION

DIRECT PAYMENT PLAN APPLICATION – THIS IS NOW REQUIRED

This is the only method for making payments on your parcel shipments– the Direct Payment Plan. Now your payment is deducted automatically from your bank account. We will e-mail you an invoice no later than the Monday after shipping. On Friday, the amount will be deducted from your account. If after reviewing the invoice, you wish to dispute it, you must notify us before Wednesday afternoon to avoid the amount being debited from your account on Friday. We will still debit the undisputed amount.

This will help you and your Association in several ways:

- It saves time – fewer checks to write
- Saves postage.
- Helps you pay your payment in a convenient and timely manner – great for keeping your bookkeeping accurate. No more worrying about tying out between the pre-pay and the actual parcels shipped. You are only billed for actual shipping.
- Easy to sign up for.
- Quick credit payments into your account. No more waiting for the check.

Here's how the Direct Payment Plan works:

You authorize FGFSFA to deduct your shipping invoice amounts from your bank account on a weekly basis. Your payment will be made on the date

specified. We will enter the amount on Wednesday afternoon and it will come out of your account on Friday. The amount we deduct will appear on your monthly statements as well. The authority you give us to debit your account will remain in effect until you notify us in writing to terminate authorization. (This notification may be faxed for immediate action.) The Direct Payment Plan is dependable, flexible, convenient and easy. You may also use this method to pay your dues, by simply checking the "Deduct from DPP account" on the dues form and faxing the completed form to the Association.

All you need to do is:

1. Mark the box before type of account to indicate whether your payment will be deducted from your checking or savings account. Many members have set up a 2nd account just for this purpose. Most banks will provide you with this 2nd account at no charge.
2. Fill in your name, financial institution name and location, and date.
3. Attach a voided check for verification of all financial institution information. If you are unable to attach the voided check, please fill in your account number and routing number.

NOTE: BE SURE TO SIGN THE FORM!

AUTHORIZATION FOR DIRECT PAYMENT

PLEASE KEEP A COPY OF THE AUTHORIZATION FOR YOUR RECORDS.

I authorize Florida Gift Fruit Shippers Association, Inc. to initiate electronic debit entries to my:

☐ checking account or ☐ savings account for payment of my shipping charges.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of the U.S. law. This authority will remain in effect until I have cancelled in writing.

Staple Voided Check Here

Date: _____ Company: _____

Financial Institution Name (Please Print) _____

Account Number at Financial Institution _____

Financial Institution Routing / Transit Number _____

Financial Institution City and State _____

What e-mail / fax should your electronic invoicing be sent to: _____

If by fax, whose attention should it be addressed to: _____

Signature _____

MAIL TO: FGFSFA, 5500 W CONCORD AVE., ORLANDO FL, 32808, FAX: 407-290-0918 OR E-MAIL ACCOUNTING@FGFSFA.COM

DUES FOR 2013 - 2014 SEASON		
for Florida Gift Fruit Shippers Association, Inc.		
# OF PARCELS SHIPPED (ALL METHODS)	Annual Dues	Please check the amount that applies to your company (check only one)
Associate Member	\$ 300.00	
SHIPPING MEMBER	\$ 450.00	

We have simplified the dues structure for next season. This is in accordance with Article II, Section 7 of the Association Bylaws.

If you would like your dues automatically withdrawn from your account, then sign and fax this form back to the Association no later than October 29th, 2013 for withdrawal on November 1, 2013. Otherwise, please mail the payment so it is in our office no later than November 1, 2013.

My total dues for this season are \$_____.

☐ Please take \$_____ out of my direct withdrawal account.

Or

☐ I have enclosed a check for the amount.

Name: _____

Company: _____

Date: _____

Mail Payments to:
Florida Gift Fruit Shippers Association
5500 W. Concord Avenue
Orlando, FL 32808
or if you are approving a direct
withdrawal , then fax this form to
407-290-0918.

DUE BY NOVEMBER 1, 2013. AFTER THAT DATE, FINANCE CHARGES WILL BE APPLIED.

SCHEDULE 1



Member Information Required for Program Enrollment

Company Name _____

Address _____

City _____ State/Province _____ ZIP/Postal Code _____

Contact Name _____ E-mail _____

Phone _____ Fax _____

** FedEx® Account No. _____

*** To participate in the FedEx Pricing Program you must have a FedEx account number. To obtain a FedEx account number please call 800.463.3339 and dial (*) to speak to a representative.*

Please be advised that the undersigned Member elects to participate in the Pricing Program Agreement has read and agrees to be bound by the terms and conditions below.

Signature _____ Title _____ Date _____

Member Terms & Conditions of Shipping

1. The prices and other terms and conditions provided to you as a Member are for your exclusive use and benefit and are to be treated as confidential information. The prices (or any portion thereof) may not be extended to any other party. You may not under any circumstances sell, assign, or otherwise transfer (including but not limited to, third party billing) the benefit of this pricing to any non-member of the Florida Gift Fruit Shipper Association ("FGFSA"). Failure to abide by this provision may result in immediate termination of your participation in the Program. With the exception of custom freight pricing agreements between FedEx and Member, this Agreement supersedes all Pricing Agreements and Addenda, if any, for FedEx Express and FedEx Ground services between FedEx and Member for the designated U.S. Payor account numbers relating to the services and package types covered by this Agreement.
2. You specifically acknowledge and agree to the release of your shipping information and data to FGFSA and/or its representatives.
3. Member's rates are expressed as a percentage discount off published transportation rates in effect at the time of shipment. Published rates are subject to change without notice.
4. Accessorial charges, special handling charges and surcharges shall be in accordance with the FedEx Service Guide in effect the date of shipment for the service selected.
5. You must complete this form to participate in the Program.
6. Each shipment made under this Agreement is subject to the terms and conditions of the FedEx Service Guide in effect at the time of shipment and which terms are incorporated into this Agreement by reference. FedEx reserves the right to modify the FedEx Service Guide at any time without notice. Program is also subject to all of the terms of the Agreement between FedEx and FGFSA.
7. Participation in the Program is conditional upon obtaining FedEx Credit approval. FedEx reserves the right to deny credit and FedEx does not extend consumer credit privileges.
8. Payment on your account is due fifteen (15) days from the invoice date. Duties and taxes are payable on receipt. Failure to comply with FedEx payment terms may result in denial of credit and removal of discounts.
9. Either party may terminate this Agreement in its entirety at any time upon thirty (30) days written notice to the other.
10. Members are prohibited from using the FedEx name or logo without the prior written consent of FedEx.
11. A federal excise tax when required by the Internal Revenue Code on the air transportation portion of any FedEx service, if any, is paid by FedEx.

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION, INC. DECEMBER FRUIT FOR PART-TIMERS

It is a tradition for Florida Gift Fruit Shippers to provide a ¼ bushel bag of oranges to each part-time employee at the conclusion of the December rush. Many times this fruit is donated and other times sold to the Association. Any member interested in selling or donating to this program is asked to fax or e-mail the following information to the Association office:

COMPANY NAME: _____

CONTACT NAME: _____

CONTACT PHONE NUMBER: _____

PRICE PER BAG: _____

QUANTITY AVAILABLE AT THIS PRICE: _____

We would like the fruit sent in on December 16 or 17, 2011. Participating members will be notified of the actual quantity needed at a later date. Staff will confirm which date is most convenient for the member.

PLEASE FAX RESPONSE TO 407-290-0918 or e-mail mikel@fgfsa.com.

**Thank you for the
great participation
last season!**

**BARCODE
AND
ADDRESS LABEL
GUIDE
2013 - 2014**

BARCODE and ADDRESS LABEL GUIDE

Sender
Sender Name
Order No. 333694001800
Phone: (999) 123-4567

S
H
I
P
T
O

Recipient Name
Recipient Address Line 3
Recipient Address Line 3
Chicago IL 60610

FGFSA PACKAGE ID



6 1234567 60610

POSTMASTER: PERISHABLE. IF UNDELIVERABLE,
CALL 800-495-4966 X224.

A Gift To You

USA Sample Label

FOR THE 2013 / 2014 SEASON

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
5500 W. CONCORD AVENUE
ORLANDO, FL 32808-7645

Florida Gift Fruit Shippers Association **Bar-Code Guide**

The intent of the Florida Gift Fruit Shippers Bar-Code Guide is to inform members of the bar-coding standards needed to efficiently process packages in your shipping processing center. All shippers must convert to these standards this season. **This is mandatory.** Parcels that do not conform to this standard will be charged an additional \$1.00 per parcel for extra handling.

The same 16 digit Parcel ID barcode as last year will be used this season consisting of 4 parts; 1 digit identifier, 3 digit shipper number, 7 digit unique number, 5 digit zip code. **NO POSTAL INDICIA SHOULD BE PRINTED ON YOUR LABELS.** Unless you have received prior approval from the Association, members must use a 16 digit barcode in lieu of the delcon label. We will place a USPS or CanadaPost delcon label on your parcel.

All U.S. packages will be over labeled at the processing center with a 3 X 4 label consisting of the USPS routing and delivery confirmation number and barcode. CanadaPost parcels will have a 3 X 6 label added that will include the routing information and Delivery Confirmation barcode.

In addition, if you have changed the format of your label from last year or if you are a new shipper, we are requiring all shippers to submit a sample of their label formats for verification and certification with FGfSA no later than October 31, 2013.

If you have been approved by the Association to use the 30 digit Intelligent Mail Barcode (IMb), then USPS and Smartpost certification is required also (per Publication 91). **You may not use the 30 digit IMb without USPS and Association approval.** The guidelines in this manual pertain mainly to 16 digit barcodes. If you are shipping using the 30 digit IMb, please contact the Association to request more information. This should be done well before the season starts to ensure that your parcels can ship without any issues. This requires that you have a mailer ID assigned to your company.

Delivery Confirmation package information may be obtained by accessing the USPS website: www.usps.com or through the association website at www.fgfSA.com.

Should you or your software providers have any questions regarding the bar-coding requirements, please contact Donna Garren at the Association office.

Required Standards for 2013 - 2014 SEASON

1. The current 16 digit barcode incorporates the member ID, parcel ID and zip code. These specs have not changed since the 2003 – 2004 season. The specs now apply for **all** parcels shipped through the processing center. This includes USA and Canada. A new requirement for that began in 2005 -2006 season is a 6 digit barcode of the Canadian zip on all Canadian parcels. This is still required.

- barcode type	1 digit ("6" if USA or CAN, "8" if Europe)
- shipper number	3 digit shipper ID (This is the 1 st three digits of the four digit member ID)
- package id	7 digit unique number
- zip code	5 digit zip code or (If Canadian, 1st 3 characters of postal code and then two trailing 0's, Canadian parcels also require a separate bar-coded zip

Note: Alphabetic Characters (for the Canadian Postal Code) are represented by more bars in the code 128 symbology than numerals and will result in a longer barcode than USA or Europe. Please allow enough room to print these barcodes and allow for clear zones. (Please refer to USPS PUB 91 for clear zone requirements.)

THE POSTAL INDICIA SHOULD NOT BE ON YOUR LABEL.

Unless you have been pre-certified to use the USPS delcon barcode on your parcels, do not include the route number on your packages. We will put the appropriate routing on them. The only exception to this is Canada. Please route your Canadian parcels with CAN or 69.

HOW TO LABEL YOUR PACKAGE

This easy-to-use chart will help you make sure your items are packaged and labeled correctly and reach their final destination safely, securely and on time. If the bar code on your item **cannot be scanned by our automated processing equipment**, you will not receive a delivery guarantee, online tracking information may be affected and all requests for claims payments will be voided.

Please note: Only shipping labels produced according to the most recent label specifications and approved by Canada Post are acceptable. To obtain the most recent label specifications, contact cenauto@canadapost.ca.

DO

Box

Do select a rigid, good quality corrugated cardboard container. Make sure shipping label is visible and affixed flat and wrinkle-free to the box flap or **largest side** of the item. If the item is **too small**, ensure the bar code is not placed over a crease.

Do apply quality packaging tape and secure strapping, **if required**, without covering any part of the label.

DON'T

Don't fold, wrinkle or crease the label or apply it on the **small side of the box**.

Don't wrap the bar code around the edge of the box or in any other way that makes it difficult to scan.

Don't place the bar code over a seam or box closure as the label may become raised.

Don't cover any part of the label with strapping.

Don't cover or alter the bar code in any way.

Don't apply the label onto the box seam or cover the label with reflective material such as tape.

Polybag

The labels below are examples of valid labels for each country.

Sender Sender Name Order No. 303694001000 Phone: (999) 123-4567 SHIP TO Recipient Name Recipient Address Line 3 Recipient Address Line 3 Chicago IL 60610 FGFSA PACKAGE ID  6 1234567 60610 POSTMASTER: PERISHABLE. IF UNDELIVERABLE, CALL 800-495-4966 X224. <i>A Gift To You</i> USA Sample Label	
Sender Sender Name Order No. 290384001000 Phone: (999) 123-4567 SHIP TO Recipient Name Recipient Address Line 3 Recipient Address Line 3 Ontario L4B 6F2 CANADA FGFSA PACKAGE ID  6 350 1234567 L4B600 POSTMASTER: PERISHABLE. IF UNDELIVERABLE, CALL 800-486-4966 X224. <i>A Gift To You</i> CANADA Sample Label	 L4B 6F2 CAN

- **Bar Dimensions:**
 - ◆ **Width:** 0.013 inches minimum and 0.021 inches maximum (0.015 – 0.017 inches preferred)
 - ◆ **Height:** All bars shall be at least 0.75 inches in height
- **Symbology**
 - ◆ USS-128, AIM
- ◆ The human readable **numbers** in the 16 digit barcode must appear 0.125 to 0.5 inches, in 10 point Sans-serif font, underneath the barcode. Numbers should appear in 4 groups by field (ie: 6 350 1234567 60610) page). This is for manually entering the number if it does not scan.

2. To use the 30 digit IMb iis used for **USA shipments**: This can only be used if you using a unique mailer id for Association shipments for shippers with an annual volume greater than 20,000 packages. The Association can assign this number to you. Please give us plenty of notice so we can have one assigned with FedEx SmartPost. The 30 digit IMb barcode is used in lieu of the 16 digit barcode and must not appear in addition to the 16 digit barcode. **The 16 digit is still required for Canada. All 30 digit IMb packages must have the proper routing on them or your parcel may get routed to the wrong facility.**

Sender
Sender Name
Order No. 303694001000
Phone: (999) 123-4567
SHIP TO
Recipient Name
Recipient Address Line 2
Recipient Address Line 3
Chicago IL 60610
25
ZIP - USPS DELIVERY CONFIRMATION
4206 0610 910 0010 16
POSTMASTER: PERISHABLE. IF UNDELIVERABLE,
CALL 800-488-4988 X224.

3. You **may not** use the 30 digit barcode for Canada. Doing so may misroute your Canadian parcels and will cost you a manual entry fee as well. Please call if you need additional clarification on this.
4. The postal indicia **should not** be on your label or anywhere on your parcel unless you are using the 30 digit barcodes. It will be added at the Association processing center. This applies for all destinations.
5. Route numbers **should not** be on any of the 16 digit barcoded USA parcels. However, if you are full truck load shipper to the Association, producing your own 30 digit IMb labels (see 2), then the route number must be part of your label. Canada parcels do need to have routing on them. Please check the route guide for any "Shipping Day" changes. All packages **may** continue to display A, B, C, S and CAN to show what day the parcel should ship. **Ensure that your parcels are shipping on the correct day. Incorrectly routed parcels could delay your parcels in the terminal by as much as a day (or more if it is a weekend).**

COMMON QUESTIONS



Question: What is a properly bar-coded parcel?

Answer: Listed below are the requirements for bar-coding and routing FGfSA parcels:

- A Route number must be at least 80-font print or ¾" in height.
- FGfSA Parcel ID number, which includes the Member ID number and delivery zip, should be bar-coded into **one** of the following formats:
 - 16 digit Parcel ID (Tracking) number (for any parcels)
 - USPS IMb number
 - 6 digit bar coded zip for Canadian parcels



Question: How do you uniquely identify packages?

Unique Package ID

The seven digit unique number imbedded in each barcode should be unique to each package submitted for processing during the season. **Do not use the same unique number for replacements as the original package.**



Question: How will I know if there are problems with my barcodes during the season?

During the season member barcodes will be sampled to insure the correctness of information encoded, and to insure that symbologies submitted can be decoded prior to induction at Smartpost facility.

Should you have any questions concerning placement of any information on your label please call Donna Garren at 407-295-1491 or e-mail her at donnag@fgfSA.com.



Question: What is a properly bar-coded Canadian parcel?

Answer: Listed below are the requirements for bar-coding FGfSA Canadian parcels:

- You may have a route number of 69 or CAN on your Canadian parcels.
- The new FGfSA 16 Digit Parcel ID number:
- Zip Code field
 - o Canadian - first 3 characters of Postal Code and two 0's

- All Canadian parcels must have the Canadian 6 digit zip fully barcoded on the label along with the 16 digit parcel ID. NO SPACES should be in this barcode.

Note: Alphabetical characters are represented by more bars in the code 128 symbology and will result in a longer barcode than a numerical barcode.

The 30 digit IMb barcode is not acceptable on Canadian parcels. These parcels must use the 16 digit format. The 30 digit barcode will be a manual scan on Canadian parcels and the member will incur a manual processing fee.

Canadian Tracking is added to your parcels at the processing center. You will be able to track your Canadian parcels by entering your 16 digit number into the tracking system and retrieving the Canada tracking number from our site. Track your parcel at www.canadapost.ca.

Helpful and Interesting References

Below is a list of software programmers that Association members have recommended. Staff does not recommend one over the other. They have all done excellent jobs for our membership. If you would like to recommend your software company, please send the information to the Association and we will add them to our software vendor list.

ABOL
413 Creekstone Ridge
Woodstock, GA 30188-3746
877-847-2265

Datativity
Kirk Dunn
Vero Beach, FL
772-770-3293
kirkdunn@bellsouth.net

Ken Walker
138 Parliament ct
Ft Pierce, FL 34949
cell 772-579-9190
skyw@bellsouth.net

CANADIAN SHIPPING GUIDE 2013 - 2014

CANADIAN SHIPPING GUIDE



FOR 2013 – 2014 SEASON

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
5500 W. Concord Avenue
ORLANDO, FL 32808-7645

A sixteen digit bar-coded parcel id is required on the parcel. You may not use a USPS IMb label on your Canadian parcels. Placing this label on your parcel may cause your parcel to be misrouted. Our Canadian system cannot read the 22 digit barcodes. Also, Canada does not provide delivery confirmation on these U.S.P.S. barcodes. Please refer to your barcode guide for more information.

A six digit bar-coded zip is required on the parcel. This is necessary because the information is required in the delivery confirmation file that is uploaded to Canada. Do not code in the space. It should be six characters **without** a space. Members who do not comply with this, will be surcharged a \$1.00 manual processing fee on each package. Please note that Canadian zip codes have specific format. They are always letter, number, letter, number, letter, number.

The format below is the acceptable format for Canadian Parcels

Sender Sender Name Order No. 290384001000 Phone: (999) 123-4567	 L4B 6F2
S H I P T O Recipient Name Recipient Address Line 3 Recipient Address Line 3 Ontario L4B 6F2 CANADA	
FGFSA PACKAGE ID	
	
6 350 1234567 L4B00	
POSTMASTER: PERISHABLE. IF UNDELIVERABLE, CALL 800-468-4966 X224.	
<i>A Gift To You</i>	
CANADA Sample Label	

If your parcels contain anything other than citrus, you must complete a Deluxe Canadian Form and fax it the Association office prior to the shipments arrival to the Association.

Note:

It is important to “note” that all Canadian parcels are dropped into Toronto. We are not offering a direct truck service to Vancouver this year. Volume in previous seasons has been too low to pay for the cost of the truck to go there.

SERVICE

All parcels will be delivered by Canada Post through their Expedited Parcel Network. Canada Post continues to offer the best combination of service, rates and freeze protection. Service times are typically 5-7 days in Ontario and Quebec, the areas of highest volume. Service to Manitoba, central and western provinces is typically longer. (Yukon deliveries are offered but are risky for perishables.) Please do not send parcels destined for the Northwest Territories. These parcels are known to take as long as three weeks for delivery. **Shippers should be selective in their packing to these destinations, shipping only fruit that can reasonably be expected to endure longer periods in transit.**

PARCEL TRACKING

Once again, parcel tracking will be available on all of your Canadian parcels. A Canadian tracking label will be added to each Canadian parcel before it leaves the FGFS facility. **Please do not add your own “Canadian Tracking Label” to your packages.** We print the required tracking labels at the Association. You may go to our tracking site and type in your parcel ID and get the Canadian tracking ID that was assigned to our parcel and then track your parcel. Tracking can be done at www.canadapost.ca.

VANCOUVER

The Association will not provide a shipping day to Vancouver in December. The volume to that destination is too low to pay for the cost of the truck to go there.

RATES

Please refer to the Rate Guide to determine the rates for shipping your parcels. Rates may increase sometime in January 2014. This information will be sent to you as soon as it becomes available. We usually receive it in late December or early January.

A. PICKUP SCHEDULE:

Please consult your pickup schedule for the dates of Canadian shipments. On the pickup schedule, “Canada” refers to all dates we ship to Canada. Also, anytime the calendar lists “All points”, that includes Canada as well.

B. DELUXE SHIPMENTS:

All deluxe shipments destined for Canada must be listed on ‘THE CANADIAN DELUXE FORM’ found at the end of this section of the guide or in the Forms

section. Deluxe items must be broken down on the form by weight or values as requested.

Any item other than fresh citrus must be shown on the Deluxe Form. This includes tomatoes and onions. Please include appropriate descriptions for items noted on the FGfSA Deluxe shipment worksheet. For example, descriptions such as "Item #6 "or" Deluxe Article #4" do not contain sufficient information for Canadian Customs purposes. Your Member Identification Number must be clearly noted in the space provided on the Deluxe Shipment Form.

The deluxe forms must be submitted to the Line Haul office on the same day your package is being picked up. You must include your member name and ID number on the top of the deluxe forms. Fax these forms to (407) 290-0918 or e-mail to donnag@fgfssa.com. Failure to submit a Canadian Deluxe form may substantially delay your shipment.

C. CORRECT ADDRESSES AND POSTAL CODES:

It is very important to get correct addresses and postal codes to ensure delivery. If the postal code is invalid, our system will not accept it and we will not be able to ship the parcel. The consignee's telephone number will prove to be very valuable in arranging many deliveries – evening deliveries are sometimes possible when the recipient can be contacted by telephone.



Question: What if I would like to find a Postal Code for a customer parcel?

Should you have an order without a Canadian postal code, Canada Post has added a Postal code lookup feature on their Internet website. In order to access the Canadian Postal code lookup feature, simply access **www.CanadaPost.ca** then click on the "look up postal code" feature. If time permits, using this system to verify the accuracy of Canadian postal codes can enhance delivery performance and minimize the incidence of non-delivery and delayed deliveries. There are also some inexpensive programs you can purchase that provide you with up to date valid postal codes for Canada.

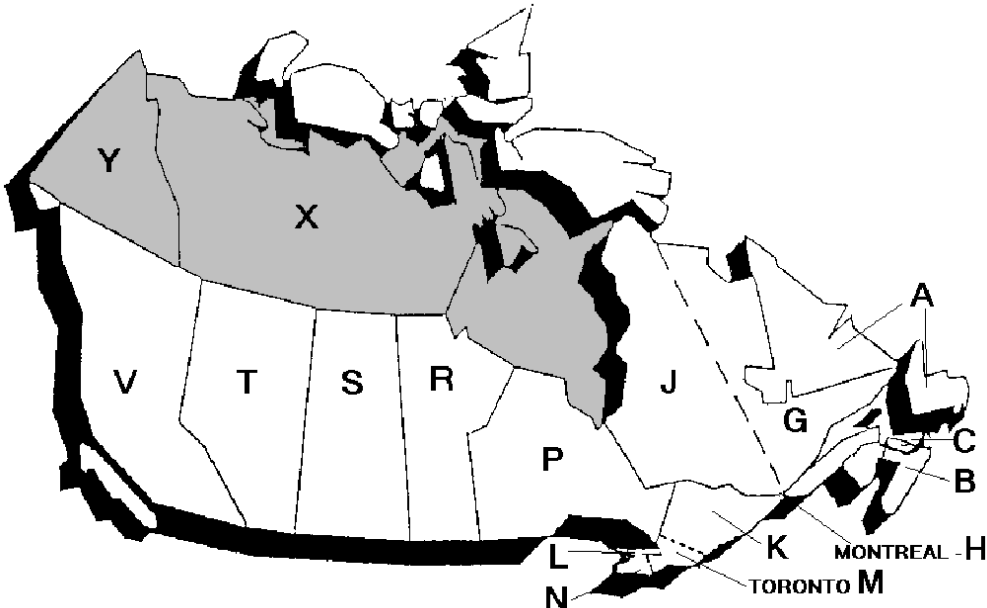
D. LOT SHIPMENTS:

The Association will not be able to deliver Lot Shipments to the Canada.

Please refer to the Lot Shipment Guide for more information on this program.

E. DELIVERY CONFIRMATION LABELS:

Delivery confirmation labels will be placed on Canadian parcels this season. You should be able to track all parcels going through the terminal to final delivery. **Please do not place your own Canadian Tracking labels on the parcels.**



CANADIAN POSTAL CODE MAP

Source: Canada Post Corporation

A	Newfoundland	(69)	N	Southwestern Ontario	(69)
B	Nova Scotia	(69)	P	Northern Ontario	(69)
C	Prince Edward Island	(69)	R	Manitoba	(69)
E	New Brunswick	(69)	S	Saskatchewan	(69)
G	Quebec City	(69)	T	Alberta	(69)
H	Metropolitan Montreal	(69)	V	British Columbia	(69)
J	Quebec West	(69)			
K	Eastern Ontario	(69)	X and Y	Northwest and Yukon Territories - No	
L	Central Ontario	(69)		Service to these points	
M	Metropolitan Toronto	(69)			

The postal code consists of a six character alphanumeric combination (ANA & NAN). The code describes the location for the point of delivery in Canada.

The “first” three characters of the Postal Code (ANA), is the FSA (Forward Sortation Area). The first character of the FSA (alpha) represents the province or major area within a province. The letters on the map correspond to the different areas in Canada.

The second character (numeric) of the FSA describes generally if the point of delivery is located in an urban city or in a rural area. Numbers “1-9” represent the urban city and “0” represents a rural area.

The “last” three characters of the postal code make up the Local Delivery Unit or LDU (NAN). These characters describe the exact point of delivery.

CANADA DELUXE FORM
2013/2014

Ship Date: _____

COMPANY: _____

ITEM	TOTAL # OF ITEMS	TTL WEIGHT OF ITEMS	VALUE OF ITEMS
Tomatoes			
Baskets			
Pecans			
Candy			
Marmalade			
Honey			
Jelly			

Type of Jelly: _____

	TOTAL # OF ITEMS	WEIGHT OF ITEMS	VALUE OF ITEMS
Miscellaneous Items:			
Fruit Cake			
Spoons			
Tins			
Crates			

FAX TO 407-290-0918
or e-mail to donnag@fgfsa.com

**LOT
SHIPMENT
GUIDE
2013 - 2014**

LOT SHIPMENT GUIDE



2013 – 2014 SEASON

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
5500 W. CONCORD AVENUE
ORLANDO, FL 32808-7645

LOT SHIPMENTS

In order to better serve our members who seasonally provide drop shipments to single customers, FGFSa has developed a program to deliver lot shipments to our memberships' clients. At the direction of the FGFSa Transportation Committee, a method has been established, which will accurately account for true LineHaul cost, drop costs, out of route miles, and distance traveled.

To keep this fairly simple, we have taken the 8 postal zones established by the U.S. Postal Service and a rate per CWT has been assigned to each. This rate includes linehaul cost, pickup cost, processing center costs and overhead. A minimum charge has been set for each zone. The drop charge is \$50.00. When out of route miles are involved in delivery to the point, these charges will be added.

The following pages will guide you through the steps, which will help insure that your Lot Shipment is handled in an expeditious manner, and arrives to your customer in the same condition it leaves your facility.

This service is only available in 48 states. For obvious reasons, we do not offer this service to Alaska or Hawaii. Please note that we cannot offer this service in Canada due to our agreement with our Canadian brokerage and the Canadian government.

The Association reserves the right to refuse a lot shipment if it is too far out of route and would cause a considerable delay in the delivery of our regular shipments.

PROCEDURES FOR SCHEDULING A LOT SHIPMENT

Step1: Developing the Costs for CWT Charges

1. Determine the first three digits of the zip code where the lot shipment is to be delivered and locate the zip on the attached USPS zone chart (page 3). The attached zone chart applies to parcels dispatched from an Orlando point of origin and delivered directly to the customer's location. The correct zone is shown to the right of the destination zip.
2. Find appropriate zone listed on the chart below and the CWT rate associated for the zone. The chart also shows the minimum charge for each zone.

ZONE	RATE / per 100 lbs	MINIMUM CHARGE
2	\$8.50	\$100.00
3	\$9.50	\$100.00
4	\$10.00	\$125.00
5	\$11.50	\$125.00
6	\$13.00	\$150.00
7	\$14.50	\$150.00
8	\$17.00	\$150.00

Drop Charge - \$50.00

3. Divide your total weight by 100 and then multiply it by the Rate.
4. Add in the \$50.00 drop charge assessed to each Lot Shipment.
5. You now have the base charges for shipping a lot shipment through the FGFSa processing center.
6. Any additional out of route charges or fuel surcharge cost incurred will be passed through to the shipper as well any miscellaneous charges incurred by the driver (such as tolls, unload fees, etc.). Please complete the worksheet in this document and fax it at least 4 days prior to the shipment to get the actual cost.

FUEL SURCHARGE TABLE

FROM	TO	FUEL CHARGE %		FROM	TO	FUEL CHARGE %
\$2.00	\$2.05	1.40%		\$3.55	\$3.60	24.30%
\$2.05	\$2.10	3.50%		\$3.60	\$3.65	25.00%
\$2.10	\$2.15	4.20%		\$3.65	\$3.70	25.70%
\$2.15	\$2.20	4.90%		\$3.70	\$3.75	26.40%
\$2.20	\$2.25	5.60%		\$3.75	\$3.80	27.10%
\$2.25	\$2.30	6.20%		\$3.80	\$3.85	27.80%
\$2.30	\$2.35	6.90%		\$3.85	\$3.90	28.50%
\$2.35	\$2.40	7.60%		\$3.90	\$3.95	29.10%
\$2.40	\$2.45	8.30%		\$3.95	\$4.00	29.80%
\$2.45	\$2.50	9.00%		\$4.00	\$4.05	30.50%
\$2.50	\$2.55	9.70%		\$4.05	\$4.10	31.20%
\$2.55	\$2.60	10.40%		\$4.10	\$4.15	31.86%
\$2.60	\$2.65	11.10%		\$4.15	\$4.20	32.54%
\$2.65	\$2.70	11.80%		\$4.20	\$4.25	33.22%
\$2.70	\$2.75	12.50%		\$4.25	\$4.30	33.90%
\$2.75	\$2.80	13.20%		\$4.30	\$4.35	34.58%
\$2.80	\$2.85	13.90%		\$4.35	\$4.40	35.26%
\$2.85	\$2.90	14.60%		\$4.40	\$4.45	35.94%
\$2.90	\$2.95	15.30%		\$4.45	\$4.50	36.62%
\$2.95	\$3.00	16.00%		\$4.50	\$4.55	37.30%
\$3.00	\$3.05	16.70%		\$4.55	\$4.60	37.98%
\$3.05	\$3.10	17.30%		\$4.60	\$4.65	38.66%
\$3.10	\$3.15	18.00%		\$4.65	\$4.70	39.34%
\$3.15	\$3.20	18.70%		\$4.70	\$4.75	40.02%
\$3.20	\$3.25	19.40%		\$4.75	\$4.80	40.70%
\$3.25	\$3.30	20.10%		\$4.80	\$4.85	41.38%
\$3.30	\$3.35	20.80%		\$4.85	\$4.90	42.06%
\$3.35	\$3.40	21.50%		\$4.90	\$4.95	42.74%
\$3.40	\$3.45	22.20%		\$4.95	\$5.00	43.42%
\$3.45	\$3.50	22.90%		\$5.00	\$5.05	44.10%
\$3.50	\$3.55	23.60%				

United States Postal Service Zone Chart (Effective Date: June 6, 2011)

3-digit ZIP Code prefix is **328**. The first 3-digits of your destination ZIP Code determine the zone.

(* - Indicates ZIP Code ranges within the same NDC as the origin ZIP Code)

Zip Code	Zone	Zip Code	Zone	Zip Code	Zone	Zip Code	Zone
005	5	339	2*	570---573	6	768---769	6
006---059	6	340	3*	574---577	7	770	5
060---119	5	341---342	2*	580---588	7	772---779	5
120---123	6	344	2*	590---592	8	780---782	6
124---127	5	346	2*	593	7	783---784	5
128---136	6	347	1*	594---599	8	785	6
137---212	5	349	2*	600---609	5	786---787	5
214---238	5	350---352	4	610---611	6	788	6
239---243	4	354---362	4	612---620	5	789	5
244	5	363	3	622---631	5	790---797	6
245---248	4	364---374	4	633---639	5	798---816	7
249---268	5	375	5	640---641	6	820	7
270---293	4	376---379	4	644---646	6	821	8
294	3	380---383	5	647---648	5	822---831	7
295---297	4	384---385	4	649	6	832---838	8
298	3	386---387	5	650---658	5	840---847	8
299	3*	388---397	4	660---662	6	850---853	8
300---303	4	398	3	664---666	6	855---857	7
304	3	399	4	667	5	859	7
305---307	4	400---406	5	668---681	6	860	8
308---310	3	407---409	4	683---691	6	863---864	8
311	4	410---414	5	692---693	7	865	7
312	3	415---418	4	700---701	4	870---875	7
313---316	3*	420---424	5	703---704	4	877---880	7
317---319	3	425---426	4	705---706	5	881	6
320	2*	427	5	707---708	4	882---883	7
321	2	430---495	5	710---714	5	884	6
322	2*	496---516	6	716---729	5	885	7
323---324	3*	520---525	6	730---731	6	889---891	8
325	4*	526---528	5	733---734	5	893---895	8
326	2*	530---532	6	735---739	6	897---898	8
327---329	2	534---535	6	740---741	5	900---908	8
330---333	3*	537---551	6	743---745	5	910---928	8
334---337	2*	553---564	6	746	6	930---986	8
338	2	565---567	7	747---767	5	988---999	8

PROCEDURE FOR SCHEDULING A LOT SHIPMENT

Step2: Arranging for Pickup/Delivery

1. Contact the Pickup Department (1-800-226-8607) to arrange for pickup and have a shipment code assigned to your Lot Shipment.
2. Make copies of the Lot Shipment worksheet, which is found in this instruction booklet.
3. Fill out one copy of the worksheet for your shipment. On your worksheet please include:
 - Consignee full name and address.
 - Names of contact persons with 24hr contact communications and applicable home, business or cellular phone numbers.
 - Please list primary, alternate, and 2nd alternate contacts (2nd alternate when possible, please).
 - If you would like your customer notified by e-mail of when his/her shipment is dispatched, please include e-mail address (Client notification will be done by e-mail only).
 - List the number of boxes to be shipped, approximate weight, and date you want to ship.
4. Fax completed worksheet to Processing center Office at (407) 290-0918. Upon receipt of your Lot Shipment worksheet, Linehaul personnel will calculate out of route mileage (if necessary) and notify member of applicable charges. Upon approval of additional out of route charges, the FGFS processing center and pickup department staff will verify scheduled pick up date for your Lot Shipment.

PROCEDURE FOR SCHEDULING A LOT SHIPMENT

Step3: Preparing your Packages

To help expedite the delivery of your Lot Shipment and reduce handling of your packages, **All Lot Shipments must be palletized.**

1. Create four placards for each pallet and attach them to all four sides of **each** pallet to be shipped as a Lot Shipment. A placard is simply an 8 1/2 x 11 sheet of paper identifying the pallet as a lot shipment. Each placard should contain:
 - Your company name
 - Code assigned by FGFSa Pick-up Department
 - Total Number of Pallets and 1of 2 or 2 of 2 designation
2. **It is absolutely necessary** to mark each package in a Lot shipment with the Lot Shipment Identifier.

The Association reserves the right to not accept a Lot Shipment if it is going to cause a delay in delivering the parcels going to the normally scheduled destinations.

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION, INC.

LOT SHIPMENT WORKSHEET

Fax the completed worksheet to the attention of "Transportation Manager" at 407-290-0918. Please provide 48 hours notice of any lot shipment.

Shipment information – please complete everything with the exception of the area marked "Association Use".

SHIPPER COMPANY NAME: _____

SHIPPER CONTACT: _____

DATE TO BE SHIPPED: _____ # of pallets: _____ Total lbs: _____

CONSIGNEE NAME: _____

Delivery Address: _____
Street Suite / Apt #

City Zip

CONSIGNEE E-MAIL: _____

This will be used to notify the recipient of the approximate time of arrival.

SPECIAL DELIVERY INSTRUCTIONS: _____

CONTACT NAMES AND TELEPHONE #'S (MINIMUM OF 2 CONTACTS)

Name: _____ Phone: _____ Cell _____

Name: _____ Phone: _____ Cell _____

Name: _____ Phone: _____ Cell _____

Consignees of lot shipments must be able to provide facilities to receive packages at any time during a 24-hour period, including weekends. They are also responsible for unloading the parcels.

WILL MEMBER BRING PALLETS TO TERMINAL OR WILL THE ASSOCIATION PICK THEM UP?

(PLEASE CHECK ONE) MEMBER WILL DELIVER ☐ PLEASE PICK UP ☐

(\$15.00 PER PALLET WILL BE SUBTRACTED FROM TOTAL IF MEMBER BRINGS PALLETS TO THE TERMINAL)

Association Use Only:

Zone: _____ Rate/CWT: _____ Current Fuel Surcharge: _____

_____ X _____ \$ _____

(Total Weight / 100) X Rate/CWT

Out of Route Charges (if necessary) + \$ _____

Subtotal = \$ _____

Fuel Surcharge + \$ _____

Current Fuel Surcharge X Subtotal

Drop Charges + \$ _____

Less Pickup Cost (# of pallets X 15) if not picked up by Assoc. - \$ _____

Total Cost of Shipment = \$ _____

FGFSA CODE: _____ (Please make sure your company name and this code appears on the pallet placards on all four sides of each pallet. (See Step 3 on page 7 of Lot Shipment Guide for further instructions.)

CITRUS FUMIGATION REQUIREMENTS
FOR
ARIZONA, CALIFORNIA, HAWAII & TEXAS

2013 / 2014

**CITRUS FUMIGATION
REQUIREMENTS**

FOR

**ARIZONA, CALIFORNIA,
HAWAII & TEXAS**

2013 / 2014 SEASON

**FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
5500 W. Concord Avenue
ORLANDO, FL 32808**

**FUMIGATION REQUIREMENTS FOR SHIPMENTS TO ARIZONA, CALIFORNIA,
HAWAII, AND TEXAS
2013- 2014 Season**

1. Why is the Association engaged in a Fumigation Program?

Florida Citrus Shippers desiring to ship fruit to ARIZONA, HAWAII, CALIFORNIA and TEXAS are faced with State quarantines against certain pests and plant diseases. One of the accepted treatment methods against these pests (Fruit Fly and Scale Insects) is methyl bromide fumigation. The Association has chosen this method of treatment due to its simplicity and economy. The other approved methods (Certified "Fly Free" Citrus and Cold Treatment) of compliance are not feasible for a cooperative shipping program. However, if you would like to learn more about Certifying your grove and/or packing-house for "Fly-Free" shipments (to avoid the Fumigation Requirement), you may contact:

CHRISTINE FRERE
PROGRAM ADMINISTRATOR-CARIBBEAN FRUIT FLY PROTOCOL
DIVISION OF PLANT INDUSTRY
3501-0-03 South US 1, 002
Ft. Pierce, Florida 34982
Phone: (772) 468-4092
Fax: (772) 468-4095
E-mail: christine.frere@freshfromflorida.com

You can view more information regarding Fruit Fly Protocol at
<http://www.freshfromflorida.com/onestop/plt/cffprotocol.html#container>

2. Will I have to apply any special labels or stamps to my carton?

You need to make sure your approved USDA stamp or wording appears on all boxes going to these states.

The Association will apply the necessary proof of fumigation stamp in Orlando. The Association is registered with DPI to fumigate with methyl bromide under a Fumigation Compliance Agreement. For your information, the following label will be placed on the lid of your shipping carton:

FLORIDA DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES
DIVISION OF PLANT INDUSTRY
P.O. Box 147100, Gainesville, FL 32614-7100
Section 581,031 (21) F.S.

DPI -CF-C01-01

Meets the requirements of California Master Permit No. QC 222
Processed in accordance with Arizona, California, Hawaii,
and Texas agricultural quarantine requirements

HOLD FOR AGRICULTURAL INSPECTION

Florida Gift Fruit Shippers Association, Inc.

These stamps apply only to shippers shipping fruit through the Association Fumigation Program. We cannot provide them to members for use at their facilities.

3. How is the Association going to conduct the Fumigation Program?

The Association will fumigate (under FDACS Compliance Agreement) the fruit parcels at the Association terminal. Your fruit will be sorted onto an empty trailer. The trailer will be tented and the fumigation will be administered by a State Certified Fumigation Company. Once the process is complete, the trailer will be thoroughly vented. The fumigation process should not take longer than 3-4 hours. The delivery time of your fruit should not be noticeably altered. (Approx. 12 to 24 hours).

4. How often will the Association offer this Fumigation Service?

Fumigation will be done on all “S” days on your shipping calendar. We will ship on the scheduled “S” days currently on the calendar and will add more if needed. There is \$1.00 surcharge on all packages sent to “S” points to cover the cost of the fumigation.

5. Can I use my standard gift fruit-shipping carton for fumigation shipments?

The Association staff recommends that you contact your box supplier to obtain a small quantity of generic vented gift box containers. If your current gift box is already vented, you are welcome to use it. **It is required that you use vented containers for shipments to ARIZONA, CALIFORNIA, AND TEXAS.**

- Why?**
- ◆ ARIZONA specifically requires the use of vented cartons. Vents not only let the fumigant in the box, but it also lets it out of the box. You want to get the fumigant out of the box as rapidly as possible.
 - ◆ CALIFORNIA TEXAS have not specifically required that gift boxes be vented – but staff feels that the presence of vents could expedite the delivery of your parcel. It is a wise move to eliminate anything which could cause a delay in the delivery of your box. We feel that the lack of vents could “raise questions” – thus delaying the delivery of the parcel. This one is your call.

Rule of Thumb: Two vent holes – size of a silver dollar on each vertical side.

6. I understand that methyl bromide fumigation can cause surface damage on certain varieties and under certain conditions. Who assumes the risk?

As with all parcels shipped through the Association, these parcels will fall under the “self insured” policy outlined in the truck guide. Competent and experienced professionals will fumigate all parcels. Every effort will be made to minimize damage and provide superior package handling. Any damage that occurs as a result of fumigation will be at the risk of the shipper. For more information regarding the use of methyl bromide, you can go to <http://www.epa.gov/ozone/mbr/qa.html>.

7. What kind of damage can occur in methyl bromide fumigation?

A note from Dr. Mohamed A. Ismail (retired from FDOACS):

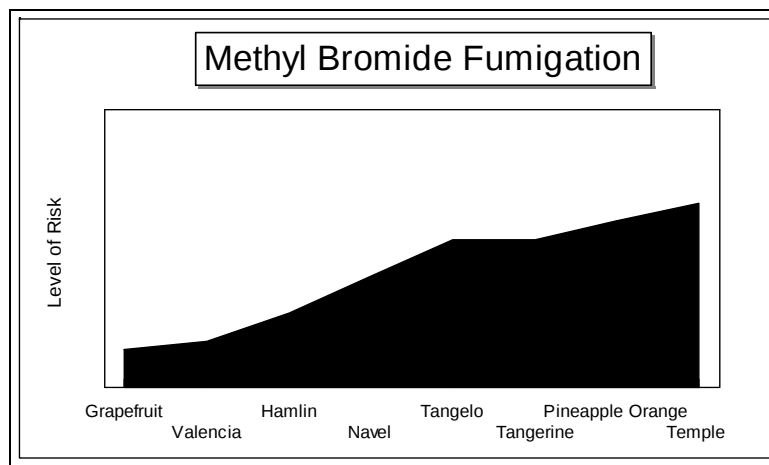
"USE OF METHYL BROMIDE FOR FUMIGATION OF FLORIDA CITRUS SHIPMENTS TO CALIFORNIA, ARIZONA, AND TEXAS

Methyl bromide is approved for quarantine fumigation of citrus fruit shipped to CALIFORNIA, ARIZONA, TEXAS and HAWAII to guard against transfer of the Caribbean fruit fly from Florida to other citrus producing States.

Methyl bromide causes peel injury to most citrus varieties when applied at approved concentrations. It is extremely important that fumigated fruit be adequately vented and shipped at 60°F for at least 24 hours after fumigation.

Pineapple orange has been observed to be most susceptible to methyl bromide followed by Temples, Navels, Hamlins, and Valencia. Grapefruit is most tolerant to methyl bromide, although peel pitting has been observed in grapefruit fumigated at different times during the season."

8. What varieties should I include in my gift boxes? Which ones should I not include? Risks vary by fruit variety. Reference chart below:



9. What is the rate of fumigation to which my fruit will be subjected?

2 1/2 lbs per 1000 cu/ft for 2 hrs at 80°F

OR

3 lbs per 1000 cu/ft for 2 hrs at 60-79° F

10. In relation to deluxe items - what should not be included in fumigated gift packs?

The staff has consulted with the Department of Agriculture on this question. It is **REQUIRED** that your gift boxes to ARIZONA, CALIFORNIA, HAWAII, and TEXAS contain "Fruit Only". The Association's fumigation certificate only covers citrus fruit. If non-citrus items are found in these boxes, the entire trailer can be rejected by the Department of Agriculture.

"Non-citrus" packages ARE NOT TO BE SENT to fumigation states.

It is our responsibility to inform the membership that fumigating non-citrus items is against our state compliance agreement. If a box is selected for inspection and it contains non citrus items - the state does have the right to revoke our permit. This may not occur - but the only responsible thing to do to is assume that this is a likely outcome. Therefore, we are telling members to send citrus only, as citrus is all we are certified to treat and ship. If you do otherwise, you run the risk of delaying or preventing an entire shipment. If you have non-citrus items to ship, then please ship the non-citrus items separately through another method.

11. What do you, the shipper, need to do to know when shipping to ARIZONA, CALIFORNIA, HAWAII, and TEXAS; i.e., the Bottom Line?

- Pack in a vented container.
- Citrus fruit only.
- Make sure the USDA certification label or wording is on all packages.

Citrus fruit may be shipped to California if it is:

- A. Thoroughly wetted for at least 2 minutes in a solution containing 200 parts per million Sodium Hypochlorite, with the solution maintained at a PH of 6.0 to 7.5 or:**
- B. Thoroughly wetted with a solution containing Sodium O-Phenyl Phenate (SOPP) at a concentration of 1.86 to 2.0 percent of the total solution for 45 seconds, if the solution has sufficient soap or detergent to cause a visible foaming action; or 1 minute, if the solution does not contain sufficient soap to cause a visible foaming action or:**
- C. All citrus fruit not treated in accordance with A & B above may be certified as originating from groves, which have been surveyed, in a manner approved by**

FDACS or the USDA within 30 days of the initiation of harvest with negative results.

D. Sodium Hypo chlorite and SOPP must be applied in accordance with label directions.

E. All citrus that is not certified as fly-free, must be fumigated.

12. Finally, what do I do if I want to ship "Fly-Free" citrus to TEXAS and/or CALIFORNIA?

1. Not all packinghouses are geographically eligible to participate.
2. Gift pack shippers should only ship fruit, which has been harvested from Caribbean Fruit Fly-free designated areas, and packages should not combine fruit from areas that are not designated as Caribbean Fruit Fly-free. On-site inspections and review of shipment records will be conditions of the fly-free permit, which will be supervised by FDACS (Florida Department of Agriculture and Consumer Services).
3. Each box shall be marked "Hold for Agricultural Inspection"
4. Each box must be stamped. "Meets the requirements of California Master Permit No. QC 222"
5. Shipper must maintain a list of all California receivers. The list must be segregated by designated area where the fruit originated.
6. **The Association program cannot accommodate fly-free fruit. All fruit shipped to Arizona, Texas, California and Hawaii will be fumigated. Fly-free fruit should be shipped by other means.**

13. Will there be any additional charge for shipments to ARIZONA, CALIFORNIA, HAWAII and TEXAS?

Yes - There will be a surcharge for the Fumigation Service. The Association utilizes a licensed fumigation company to administer fumigation. The charge this season is \$1.00 extra per parcel.

This guide has been designed as an aid to you for shipments to ARIZONA, CALIFORNIA, HAWAII, and TEXAS. Great effort has been invested to address all questions and concerns that you might have. However, we understand that certain items could have been inadvertently overlooked. If you have a question that was not addressed in this guide - we strongly encourage you to seek an answer prior to shipping.

For questions beyond the scope of this guide, please feel free to contact the Association staff - or call:

Steve Hildebrandt- Labeling & Certificates
352-95-4714

Christine Frere "Fly-Free Protocol"
772-468-4092

Bobbie Jo Davis – Biological Administration, Method and Development.
352-395-4737

USDA
REQUIREMENTS
FOR
SHIPPING FRESH CITRUS
2013 - 2014

Fresh Fruit Shipment Procedures

Effective September 12, 2011

Version 3.2

I. INTERSTATE SHIPMENTS

The interstate movement of fresh citrus from Florida to domestic markets is currently governed by:

1. Code of Federal Regulations, CFR 301.75 Subpart-Citrus Canker;
2. Federal Domestic Quarantine Order, *Guignardia citricarpa*, Causal Agent of Citrus Black Spot (CBS), DA-2011-29; and
3. Federal Domestic Quarantine Order, *Elsinoë australis* Bitanc. & Jenkins, Causal Agent of Sweet Orange Scab (SOS), DA-2011-22.

These regulations establish a Citrus Canker and a SOS quarantine throughout the State of Florida, a CBS quarantined area in parts of Florida, and outline requirements for fruit shipped from these areas to other US states and territories.

Compliance Agreement

Fruit may only be shipped interstate from packinghouses that operate under a signed APHIS Packinghouse Compliance Agreement. Packinghouse Compliance Agreements are generally reissued on a yearly basis and will reflect any changes in regulations adopted since the last Agreement was signed.

Citrus Canker Quarantine

The entire State of Florida is quarantined for Citrus Canker. Citrus fruit from Florida is permitted to be shipped to all US states and territories, including AZ, CA, HI, LA, TX, American Samoa, Guam, Northern Mariana Islands, Puerto Rico and Virgin Islands of the United States provided the fruit:

1. Is packed in a commercial packinghouse whose owner or operator has entered into a compliance agreement with APHIS.
2. Is treated according to the PPQ Treatment Manual.
3. Is free of leaves, twigs and other plant parts, except stems that are less than 1 inch long and are attached to the fruit.
4. Is accompanied by a Federal Certificate.
5. Meets all other applicable Federal and State Domestic Quarantines.

No packinghouse inspection of fruit by APHIS is required for Citrus Canker; however, APHIS inspectors may spot-check fruit to verify freedom from leaves, twigs and other plant parts. The requirement that fruit be inspected at the packinghouse remains in effect for fruit destined to some foreign markets. In addition, the requirement that fruit originate in a grove inspected and found free of canker remains in effect for shipments to the European Union. Export shipments, including those to the EU, are addressed in Part IV of this document.

Sweet Orange Scab Quarantine

The entire State of Florida is quarantined for SOS. Citrus fruit from Florida is permitted to be shipped to all US states and territories provided it has met all the conditions set forth under the Citrus Canker Quarantine, in addition to:

1. The fruit must be washed, brushed, and surface disinfested according to the protocol set forth in the APHIS-Approved Packing House Procedures for *Elsinoë australis*, causal agent of Sweet Orange Scab.
2. The fruit must be treated with label rates of one of the following fungicides: imazalil, thiabendazole or a combination of fludioxonil plus azoxystrobin.
3. The fruit must be waxed.
4. The shipment is accompanied by a Federal Certificate applied to both shipping documents and outside of all containers.
5. The fruit meets all other applicable Federal and State Domestic Quarantines.

Citrus fruit that cannot meet the fungicide or waxing conditions listed above may either be inspected*, found free of SOS symptoms and issued a Federal Certificate; or if found with symptoms, shipped to non-citrus producing states under a Limited Permit issued by APHIS. If a Limited Permit is used, the following restrictions must be observed:

1. The fruit may not be moved to any of the following commercial citrus producing states and territories: Arizona, California, Hawaii, Louisiana, Texas, Puerto Rico, Guam, U.S. Virgin Islands, American Samoa and the Northern Mariana Islands.
2. Shipping documents and containers in which fruit is packed must be marked with the following statement: "USDA-APHIS-PPQ LIMITED PERMIT: "Not for distribution in: AZ, CA, LA, HI, TX, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, and U.S. Virgin Islands."
3. The Limited Permit must be affixed or attached during the interstate movement to both the outside of the container in which the fruit is packed, and the accompanying documentation.
4. Fruit may be packed in mesh bags that do not have a Limited Permit on the header, but a Limited Permit must be present on the Bagmaster in which the bags are packed.

5. Authorization for printing of Limited Permit stamps will not be granted, but APHIS may grant authority to print adhesive Limited Permit labels. USDA may issue Limited Permit stamps for packinghouse on an as-needed basis. Custody and ownership of the stamps will remain with USDA, but may be temporarily transferred to packinghouses on a case-by-case basis. Preprinted boxes, labels or bag headers may be authorized only through application and approval by APHIS.

*Inspected- advance notice is required for APHIS inspection of fruit, especially if the fruit is to be run outside of normal business hours (M-F, 8:00-5:00). See “Overtime Requests” on Page 14 for guidance on requesting inspections after normal business hours.

If a portion of a lot has left the packinghouse and the lot is later determined to be certificate ineligible for interstate movement due to SOS, it must be recalled to the packinghouse and reassessed for a limited permit, destruction, or alternative distribution eligibility.

Unlike Citrus Canker, no quick diagnostic tools are available for confirmation of suspect SOS lesions. Suspects must be forwarded to the Division of Plant Industry in Gainesville for laboratory analysis, and results will typically take 48-96 hours or longer for suspects collected on a Friday or over a weekend

Citrus Black Spot Quarantine

The Federal Domestic Quarantine Order for CBS establishes a CBS quarantined area in parts of Florida. Citrus fruit from a CBS quarantined area may be moved interstate under a Federal Certificate, provided the following requirements are met:

1. The fruit must originate in a grove operating under a compliance agreement.
2. The fruit must be packed in a commercial packinghouse whose owner or operator has entered into a compliance agreement with APHIS.
3. The fruit must be found to be free of leaves and other regulated plant material.
4. The fruit must be washed, brushed, and surface disinfested (see: **Treatment** below).
5. The fruit must be treated with label rates of imazalil and/or thiabendazole (fungicide) at the time of packing.
6. The fruit must be waxed.

Federal Certificate & Limited Permit (inside the CBS quarantine)

The citrus fruit must be shipped with a Federal Certificate present on **both** the shipping documentation and on the containers in which the fruit is packed. The certificate 'shield' may be omitted on containers; however, the certificate language must be clear and legible.

Authorization for printing of Federal Certificate stamps will not be granted. USDA will print a Federal Certificate stamp for each packinghouse. Custody and ownership of the stamps will remain with USDA, but may be temporarily transferred to packinghouses on a case-by-case basis. Preprinted boxes, labels or bag headers may be authorized only through application and approval by APHIS.

Any fruit that **cannot** meet the conditions in Line 5 and/or 6 above may be shipped to non-citrus producing states under a Limited Permit issued by APHIS. If a Limited Permit is used, the following restrictions must be observed:

1. The fruit may not be moved to:
 - Markets within Florida
 - Any of the following commercial citrus producing states and territories: Arizona, California, Hawaii, Louisiana, Texas, Puerto Rico, Guam, U.S. Virgin Islands, American Samoa and the Northern Mariana Islands.
2. Shipping documents and containers in which fruit is packed must be marked with the following statement: "USDA-APHIS-PPQ LIMITED PERMIT: "Not for distribution in: AZ, CA, FL, LA, HI, TX, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, and U.S. Virgin Islands."
3. The Limited Permit must be affixed or attached during the interstate movement to both of the following:
 - The outside of the container in which the fruit is packed, and
 - The accompanying documentation
4. Fruit may be packed in mesh bags that do not have a Limited Permit on the header, but a Limited Permit must be present on the Bagmaster in which the bags are packed.
5. Authorization for printing of Limited Permit stamps will not be granted but APHIS may grant authority to print adhesive Limited Permit labels. USDA may issue Limited Permit stamps for packinghouse on an as-needed basis. Custody and ownership of the stamps will remain with USDA, but may be temporarily transferred to packinghouses on a case-by-case basis. Preprinted boxes, labels or bag headers may be authorized only through application and approval by APHIS.

*Inspected- advance notice is required for APHIS inspection of fruit from a CBS quarantined area, especially if the fruit is to be run outside of normal business hours (M-F, 8:00-5:00). See “Overtime Requests” on Page 14 for guidance on requesting inspections after normal business hours.

Organic fruit lots found infected with CBS during an inspection, and do not meet certification eligibility, may not be sold within Florida, and may not be reconditioned for certification due to the likelihood that additional CBS symptoms will develop in storage or transit.

If a portion of an organic lot has left the packinghouse and the lot is later determined to be certificate ineligible for interstate movement due to CBS, it must be recalled to the packinghouse and reassessed for a limited permit, destruction or alternative distribution eligibility.

Unlike Citrus Canker, no quick diagnostic tools are available for confirmation of suspect CBS lesions. Suspects must be forwarded to the Division of Plant Industry in Gainesville for laboratory analysis, and results will typically take 24-48 hours or longer for suspects collected on a Friday or over a weekend.

Harvesting Permit

A fresh fruit Harvesting Permit is not required for interstate movement from either a Citrus Canker, SOS, or CBS quarantined area, but continues to be required for shipments destined to the European Union (see International Shipments on Page 8 below).

Treatment

Fruit shipped interstate under one of the applicable Federal quarantines must be treated with a USDA Approved Disinfectant. The regulated fruit must be treated in accordance with the PPQ Treatment Manual which provides the following treatment options:

- (1) **Sodium Hypochlorite:** The regulated fruit must be thoroughly wetted for at least 2 minutes with a solution containing 200 parts per million sodium hypochlorite, with the solution maintained at a pH of 6.0 to 7.5, or
- (2) **Sodium O-Phenyl Phenate (SOPP):** The regulated fruit must be thoroughly wetted with a solution containing sodium o-phenyl phenate (SOPP) at a concentration of 1.86 to 2.0 percent of the total solution, for 45 seconds if the solution has sufficient soap or detergent to cause a visible foaming action or for 1 minute if the solution does not contain sufficient soap to cause a visible foaming action, or
- (3) **Peroxyacetic Acid (PAA).** The fruit must be thoroughly wetted for at least 1 minute with a solution containing 85 parts per million peroxyacetic acid.

APHIS inspectors will regularly monitor disinfectant solutions and procedures to ensure the above concentrations and treatment times are met. Any lot being run when a disinfection solution or procedure is found to be non-compliant will be required to be retreated.

It is recommended that lots be physically separated during the treatment and packing process. Lots that are not separated will all be subject to any regulatory action that may be required.

If a portion of a lot has left the packinghouse and the lot is later determined to be ineligible for interstate movement due to a non-compliant treatment, it must be recalled to the packinghouse for retreatment.

Federal Certificate and Limited Permits

Fruit shipped for the interstate market must be accompanied by either a Federal Certificate or Limited Permit. For fruit shipped to non-citrus producing states, the Certificate or Limited Permit may be in the form of an approved label on the shipping containers, an APHIS-issued stamp on the paperwork accompanying the shipment, or a PPQ Form 540 (Certificate) or 530 (Limited Permit). For fruit shipped to citrus-producing states, the Certificate must be an APHIS-issued stamp on the accompanying paperwork. A PPQ Form 540 cannot accompany shipments to citrus-producing states.

Due to the statewide SOS quarantine, the Federal Certificate or Limited Permit must be affixed to **both** the accompanying documentation **and** the outside of the container in which the fruit is packed.

Packinghouse Inspection

APHIS will conduct periodic spot checks in all packinghouses to ensure that packed fruit is free of leaves, twigs and other plant parts except for stems that are less than 1 inch long and are attached to the fruit.

These spot checks may occur by inspecting fruit in packed boxes upon APHIS request. If needed, it will be the responsibility of the packinghouse to provide manpower to carry packed boxes to and from the inspection table, and to repack fruit after inspection.

If leaves, twigs and other plant parts except for stems that are less than 1 inch long and are attached to the fruit are found during a spot check, that lot will be required to be re-graded to remove the plant parts. If any portion of that lot has already left the packinghouse, it will be required to be recalled for re-grading to remove the plant parts.

Packing Containers

APHIS does not regulate the containers in which fruit is packed, but all applicable Department of Citrus regulations must still be met.

Important Note: Packers who use existing inventories of containers with outdated language to ship fruit from a citrus canker quarantine area do so at their own risk. USDA accepts no responsibility or liability for shipments mishandled or misdirected due to the presence of an inappropriate Limited Permit or outdated Limited Distribution Statement.

To prevent the accidental shipping of ineligible fruit under a Federal Certificate or a Limited Permit, the Certificate or Limited Permit language may not be pre-printed on Fruit & Vegetable manifests. **Shipping ineligible fruit under a Federal Certificate or a Limited Permit, even if by accident, would be a violation of Federal regulations. Such a violation could result in the loss of use of a Certificate or Limited Permit stamp by the packinghouse, the issuance of a civil penalty, or both.**

II. INTRASTATE SHIPMENTS

7 CFR 301.75, Subpart: Citrus Canker and the Federal Domestic Quarantine Order, *Elsinoë australis* Bitanc. & Jenkins Causal Agent of Sweet Orange Scab (SOS), DA-2011-22 do not regulate the sale or movement of citrus wholly within the State of Florida

The Florida Department of Agriculture has adopted a parallel CBS quarantine that prohibits the intrastate movement of fruit from a CBS quarantine area except to processors for juicing, or to packinghouses for fresh fruit packing. No fruit from a CBS quarantined area can be distributed within the State of Florida unless it has met conditions to be eligible for movement under a Federal Certificate.

III. HOMEOWNER FRUIT

Dooryard fruit grown by homeowners in a Citrus Canker, SOS and/or CBS quarantine can be shipped interstate provided the provided it is packed in a facility operating under an APHIS compliance agreement and fruit meets the same requirements as commercially produced fruit (commercial packing, disinfection, etc.)

IV. INTERNATIONAL SHIPMENTS

Important Note: 7 CFR 301.75 (Oct 22, 2009), Federal Order DA-2011-29, and Federal Order DA-2011-22 apply to interstate movement of citrus only. For the 11/12 season, there will be no change in how fruit destined for foreign markets is certified except as noted below. Shipments moving to any foreign market that require a Federal Phytosanitary Certificate AND considers Citrus Canker, SOS,

and/or CBS to be an “actionable” disease must still be inspected by APHIS.
Packers must give their local APHIS office advance notice when fruit is being run that will require a Federal Phytosanitary Certificate, especially if an inspection is needed outside of normal business hours of Monday through Friday, 8:00AM to 5:00PM. See “Overtime Requests” for information on requesting export inspections on overtime.

A Limited Permit for Export Only stamp is required only for fruit not eligible for domestic distribution that is being shipped under APHIS seal overland for export from ports outside of Florida, including fruit destined to Canada. A Limited Permit for Export Only is **not** required if fruit is destined for an export market and is being shipped **direct** from Florida unless that fruit originates in a CBS quarantined area. Fruit from a CBS quarantined area that is ineligible for a Federal Certificate may be moved intrastate for export from a port within Florida; however it must travel under seal and under a Limited Permit for Export.

To receive a Phytosanitary Certificate, all fruit exported from Florida must be inspected. Export inspections may be conducted by APHIS, FDACS Fruit & Vegetable inspectors, or their delegates.

- If the destination country considers Citrus Canker to be of quarantine significance or “actionable,” the fruit must be free of Citrus Canker.
- If the destination country does not consider Citrus Canker to be of quarantine significance or “actionable,” the fruit is not required to be free of Citrus Canker.
- If the destination country considers SOS to be of quarantine significance or “actionable,” the fruit must be free of SOS.
- If the destination country does not consider SOS to be of quarantine significance or “actionable,” the fruit is not required to be free of SOS.
- If the destination country considers CBS to be of quarantine significance or “actionable,” the fruit must be free of CBS.
- If the destination country does not consider CBS to be of quarantine significance or “actionable,” the fruit is not required to be free of CBS.

See “Citrus Export Requirements” on Page 14 for information on those countries that consider Citrus Canker, SOS, and CBS “actionable.”

Inspection of Export Fruit

Although fruit destined to the domestic market from within the citrus canker quarantine will no longer be routinely inspected by APHIS, fruit destined to countries that require a Phytosanitary Certificate and consider Citrus Canker, Sweet Orange Scab, and/or Citrus Black Spot to be of quarantine significance or “actionable” will still be inspected.

- For the 11/12 season, fruit destined to the EU will continue to be inspected using the inspection protocol in use for domestic and EU fruit during the and 10/11 season.
- Fruit destined to other foreign markets may be inspected at a rate of approximately 2% per shipment or using the EU inspection protocol.

Fruit from a Citrus Canker quarantine that is destined to Japan or Korea is no longer required to be inspected by APHIS in the packinghouse. Fruit destined to Japan that originates in a Citrus Black Spot quarantined area, however, must be inspected in the packinghouse by APHIS prior to shipment.

Disease Finds in Packinghouse During Export Inspections

Citrus Canker

USDA will attempt to provide pathology determination within three (3) hours for suspect Citrus Canker lesions found by an APHIS inspector at any packing facility that provides the inspector access to a computer with Windows XP software (or equivalent), and a high-speed internet connection. USDA-APHIS will provide pathology determinations within 24 hours if an onsite visit is required.

If a Citrus Canker suspect is found during an export inspection, the packer may:

1. Accept with “no contest” that the suspect lesion is citrus canker
2. Request an on-site confirmation by a Plant Pathologist

Options for Export Fruit Found Infected with Canker

Fruit found infected with Citrus Canker during a packinghouse inspection may be:

1. Shipped to any US state or territory, provided it has been properly treated, is free of leaves, twigs and other plant parts, and is accompanied by a Federal Certificate.
2. Diverted to juice.
3. Exported to any country that does not consider Citrus Canker to be an actionable pest.
4. Reconditioned and reinspected for export to countries that require a Federal Phytosanitary Certificate and consider citrus canker to be an actionable pest, provided no Citrus Canker is found during the reinspection. If Citrus Canker is found during reinspection after reconditioning, it is no longer eligible for export.

Note: Fruit destined to the EU that is found infected with Citrus Canker is no longer eligible for shipment to the EU under any circumstances. All other fruit harvested under the same Harvesting Permit will be prohibited from export to the EU as well, including fruit in transit that has not yet entered the EU.

Sweet Orange Scab and Citrus Black Spot

Unlike Citrus Canker, no quick diagnostic tools are available for confirmation of suspect SOS and CBS lesions. Suspects must be forwarded to the Gainesville DPI laboratory for analysis, and results will typically take 24-96 hours or longer for suspects collected on a Friday or over a weekend.

Options for Export Fruit Found Infected with Sweet Orange Scab or Citrus Black Spot

Fruit found infected with SOS or CBS during a packinghouse inspection may be:

1. Diverted to juice.
2. Destroyed.
3. Exported to any country that does not consider SOS and/or CBS to be an actionable pest.
4. Shipped interstate, under a Limited Permit, to non-citrus producing states (currently for organic fruit only).
5. Shipped interstate, under a certificate, if all applicable requirements are met.

Transit for Export, Land-bridging and APHIS Seals

If fruit destined for export is not eligible for interstate movement with a Federal Certificate under 7 CFR 301.75-7, Subpart: Citrus Canker, **Federal Order DA-2011-29, and Federal Order DA-2011-22** the fruit must be shipped in a container sealed by APHIS if transiting other states to the port of export. No transloading will be permitted at ports of export located in citrus producing states.

Fruit destined for export from a CBS quarantined area not eligible for distribution within the United States under the CBS Domestic Federal Quarantine Order, must be shipped in a container sealed by APHIS if moved intrastate or interstate for export from any port. No transloading will be permitted at ports of export located in citrus producing states.

Because USDA has to be physically present to seal the trailers, USDA will apply a “Limited Permit for Export” stamp to the paperwork at the same time. Sealing of trailers should be scheduled to occur while the USDA inspector is on-site conducting regulatory oversight or inspecting fruit for export. Inspectors will not be available for the sole purpose of sealing of trailers for export outside of normal business hours (M-F, 8:00-5:00).

While in the US, APHIS seals may be broken ONLY by an APHIS inspector, including breaking of seals to add to a partial shipment.

Fruit that is eligible for a Federal Certificate may be land-bridged to US ports in any state and transloaded at the port of export. Similarly, fruit that is eligible for a Federal Certificate may be transported overland to any state and held in cold storage for export at a later date.

Canada

Canada considers citrus fruit an “unrestricted product” and does not consider Citrus Canker, SOS, or CBS to be of regulatory significance, therefore:

- No Federal Phytosanitary Certificate is required.
- No Federal Phytosanitary inspection is required, but fruit that does not meet the requirements for a Federal Certificate or a Limited Permit that allows distribution

in parts of the US must travel under APHIS seal and be accompanied by a Limited Permit for Export.

Note: Florida-origin citrus that is exported to Canada will not be allowed back into the US under any circumstances, including as "Returned US Goods."

European Union

Citrus Canker

The EU will accept citrus from a Citrus Canker quarantine with a Phytosanitary Certificate verifying that "in accordance with an official control and examination scheme, no symptoms of citrus canker have been observed in the field of production and in its immediate vicinity since the beginning of the last cycle of production and that none of the fruits harvested in the field of production have shown symptoms of citrus canker."

USDA interprets this requirement to mean that the grove, block or sub-block, and a surrounding buffer must be inspected no more than 120 days prior to the beginning of harvest and found to be free of Citrus Canker. The buffer will be determined as follows:

- If a block is divided into contiguous sub-blocks for inspection purposes, the buffer will be the first 50 feet of the adjacent sub-block on all sides.
- If a block is separated from other blocks or sub-blocks by a clearly visible and host-free separation such as a road, canal or wide middle, that separation will serve as the buffer.

As long as harvesting begins within 120 days of survey, the Harvesting Permit is good for the remainder of the harvesting season. If harvesting does not begin within 120 days, the grove will require another survey before harvesting can begin.

To obtain a Phytosanitary Certificate for shipment to the EU, the following statement is required on manifests for fruit to be certified for the EU:

"Fruit is from groves in which required grove and buffer inspections have been conducted and found free of citrus canker, has been treated with SOPP, chlorine, or peroxyacetic acid, meets European Union import requirements, and is eligible for phytosanitary certification."

Packinghouse lot numbers are required on each box and associated manifest in order to trace the origin of the fruit, and ensure that segregation between lots is maintained within the packinghouse. All fruit must be traceable back to the grove block of origin. Multi-Block numbers, TRS, and/or the canker website URL are no longer required on the Fruit & Vegetable manifest. Including them could cause confusion, and it is therefore recommended that these items be omitted from the manifests.

The county and State of origin should be indicated in the Place of Origin block on the F&V Manifest.

Shipments being exported to the EU direct from Florida ports do not need to travel under a Certificate to the port for export, but the container will be sealed by F&V at the packinghouse.

Fruit that is eligible for interstate movement is not necessarily eligible for the EU, but fruit that meets EU requirements is eligible for interstate movement if accompanied by a Federal Certificate. For this reason, manifests accompanying shipments of fruit to the EU that are transiting other states should be stamped with a Federal Certificate. No APHIS seal is required on the trailer; however the trailer will be sealed by Fruit & Vegetable Inspection.

A fresh fruit Harvesting Permit is required for EU shipments. Any grove block found positive for Citrus Canker after July 1 will be disqualified for EU markets for the remainder of that harvesting season. If a grove certified for EU shipments is found positive for Citrus Canker, all fruit from that grove, including fruit that was inspected at a packinghouse and is in transit but has not yet entered into the EU, will be denied entry into the EU.

The Harvesting Permit number(s) must be recorded on trip-ticket(s) to verify the grove block has been surveyed and found free of Citrus Canker.

A Harvesting Permit for citrus destined to the EU is valid for the remainder of the harvesting season, provided that harvesting begins within 120 days of the date of preharvest survey.

Fruit exported to the EU must be treated with a USDA-approved disinfectant. The regulated fruit must be treated in accordance with the USDA Treatment Manual, which provides the following treatment options:

- (1) **Sodium Hypochlorite:** The regulated fruit must be thoroughly wetted for at least 2 minutes with a solution containing 200 parts per million sodium hypochlorite, with the solution maintained at a pH of 6.0 to 7.5, or
- (2) **Sodium O-Phenyl Phenate (SOPP):** The regulated fruit must be thoroughly wetted with a solution containing sodium o-phenyl phenate (SOPP) at a concentration of 1.86 to 2.0 percent of the total solution, for 45 seconds if the solution has sufficient soap or detergent to cause a visible foaming action or for 1 minute if the solution does not contain sufficient soap to cause a visible foaming action.
- (3) **Peroxyacetic Acid (PAA):** The fruit must be thoroughly wetted for at least 1 minute with a solution containing 85 parts per million peroxyacetic acid.

Citrus Black Spot

The EU will accept fruit from a CBS quarantine area under either of the following conditions:

1. The fruit originates in a grove inspected and found free of CBS and the shipment is inspected and found free of CBS in the packinghouse.
2. The fruit originates in a grove that has not been inspected and found free of CBS, but is “subjected to appropriate treatments against” the disease, and is inspected and found free of CBS in the packinghouse.

Note: Fruit destined to the EU that is found infected with CBS is not eligible for shipment to the EU under any circumstances. No reconditioning is permitted.

Special Note: Fruit Destined to Japan

Citrus Canker: In March of 2010, Japan agreed to no longer take quarantine action on fruit with Citrus Canker blemishes. At that time, APHIS ceased conducting export inspections on fruit destined to Japan, and export inspections defaulted back to FDACS Fruit & Vegetable inspectors.

When CBS was subsequently confirmed in Florida, APHIS immediately resumed export inspection of fruit destined to Japan. For the 2011/2012 season, APHIS will conduct export inspections on fruit destined to Japan that originates in a CBS quarantined area ONLY. Export inspections of fruit destined to Japan from other parts of Florida will continue to be conducted by FDACS Fruit & Vegetable inspectors.

Other Foreign Countries

The international movement of fresh citrus from Florida to foreign markets is governed solely by the importing country’s requirements. These vary depending on the country. The chart at the end of these Guidelines summarizes the requirements for many of Florida’s export markets.

Harvesting Permits are not required for Japan or markets that accept fruit from areas where Citrus Canker is endemic. It should be noted that while Citrus Canker is endemic in some countries accepting fruit from Florida, individual shipments of fruit may be rejected by some countries if found to be infected with Citrus Canker. China is a significant Florida trading partner that has Citrus Canker but will take action if Citrus Canker is found in a shipment.

Although some countries do not specifically consider Citrus Canker to be “actionable” or a disease of regulatory significance, they may still take action if Citrus Canker-infected fruit is found in a shipment. It is of utmost importance that only asymptomatic fruit be shipped, regardless of the destination market.

Note: The information contained in this document refers to **Citrus Canker, Sweet Orange Scab, and Citrus Black Spot restrictions only** and does not apply to import permits which may be required by some countries, or to current Caribbean Fruit Fly Protocol requirements in place for China, Japan, Korea or the Philippines. Additionally, this information is **subject to change** based on the importing countries regulations and should always be verified with an APHIS export certification official prior to shipment.

Overtime Requests

For the 11/12 shipping season, fruit destined for export will be inspected by APHIS only if the importing country requires a Federal Phytosanitary Inspection AND considers Citrus Canker, SOS, and/or CBS to be an “actionable” disease.

Packers are strongly urged to run fruit requiring an export inspection by APHIS during normal business hours (M-F, 8:00-5:00). Advance notice is required for any inspection that must be performed outside of these hours. Advance notice should be provided to the local APHIS CHRP office no later than 2:30 PM on the day before a requested. weekday inspection and no later than 2:30 PM on Friday for inspections requested during the weekend.

Citrus Export Requirements as of August 2011

Country	Phyto Required	Canker Actionable	CBS Actionable	SOS Actionable	Special Notes
Argentina	Yes	Yes	No	No	
Aruba	Yes	No	No	No	
Australia	Yes	Yes	Yes	No	CBS Actionable in South AU only.
Barbados	Yes	No	No	No	
Belize	Yes	No	No	No	
Bermuda	Yes	Yes	No	No	Exporters should be cautioned that shipment of <i>Citrus spp.</i> , from Florida, may be refused entry. Export Services is working to clarify Bermuda's current requirements.
Brazil	Yes	Yes	Yes	No	
Canada	No	No	No	No	
Chile	Yes	Yes	Yes	Yes	Florida citrus prohibited without Import Permit.
China	Yes	Yes	No	No	
Colombia	Yes	No	No	No	
Costa Rica	Yes	Yes	No	No	Florida citrus prohibited without Import Permit.
Dominican Rep	Yes	No	No	No	
Egypt	Yes	Yes	No	No	
El Salvador	Yes	Yes	No	No	
European Union*	Yes	Yes	Yes	No	*Austria, Belgium, Bulgaria, Czech Republic, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom. AD appropriate to origin of fruit must be present on phytosanitary certificate.
Guatemala	Yes	No	No	No	
Honduras	Yes	Yes	No	No	Florida citrus prohibited without Import Permit.
Hong Kong	No	No	No	No	
India	Yes	No	No	No	
Israel	Yes	Yes	Yes	Yes	
Jamaica	Yes	Yes	Yes	No	Florida citrus prohibited without Import Permit.
Japan	Yes	No	Yes	Yes	
Korea, Rep of	Yes	No	No	Yes	
Mexico	Yes	Yes	Yes	No	Florida citrus prohibited without Import Permit.
New Zealand	Yes	Yes	No	No	Florida citrus prohibited without Import Permit.
Nicaragua	Yes	No	No	No	
Norway	Yes	No	No	No	
Pakistan	Yes	No	No	No	
Peru	Yes	Yes	Yes	Yes	Florida citrus prohibited without Import Permit.
Russia	Yes	No	No	No	
Saudi Arabia	Yes	No	No	No	
Singapore	No	No	No	No	
South Africa	Yes	Yes	No	No	
Switzerland	Yes	Yes	Yes	No	Import requirements same as EU.
Taiwan	Yes	No	No	Yes	
Thailand	Yes	No	No	Yes	
Turkey	Yes	Yes	Yes	Yes	Florida citrus prohibited due to citrus canker
UAR	Yes	No	No	No	

STIPULATIONS FOR COMMERCIAL CITRUS FRUIT PACKING AND/OR REPACKING FOR
INTERSTATE MOVEMENT

I/We agree to handle, pack, repack, and move citrus fruit in accordance with applicable plant regulations and quarantines; use all permits and certificates in accordance with instructions; maintain and offer for inspection such records as may be required; and abide by the following stipulations:

I. GENERAL STIPULATIONS FOR FRUIT GROWN IN ALL QUARANTINE AREAS

A. Operations

1. The owner, or their designee, of any commercial citrus packing and/or repacking facility that desires to move citrus fruit from any of the applicable quarantine areas must enter into a compliance agreement with APHIS.
2. Citrus packing and/or repacking facilities must provide APHIS personnel access to the property and all areas associated with the treatment and packing of fruit during all hours of operation, including but not limited to: parking area, packing line or any other fruit handling and storage areas, restroom facilities, and telecommunications equipment (business use only).
3. Packing operations that run intermittently or require an APHIS fruit inspection will need to notify APHIS by 2:30 pm the day before they plan to treat or pack fruit. Friday notification will be required for Saturday or Sunday operation, or by 2:30 pm of the workday prior to Federal Holidays.
4. Citrus packing and/or repacking facilities must maintain and provide APHIS personnel access to all paperwork and records pertaining to the origin and distribution of fruit upon request, including but not limited to: trip tickets, run sheets, Fresh Fruit Harvesting Permits (when required) and shipping documentation (including copies upon request), and maintain all documentation for one year.
5. APHIS Safety and Health Policy requires employees be provided with places and conditions free from hazards that are likely to cause serious physical harm. Areas frequented by APHIS inspectors in the normal course of duties must conform to this APHIS policy for a safe work environment.

B. Fruit Handling

1. All fruit must be properly treated with a USDA-approved disinfectant prior to packing (See Appendix A).
2. APHIS will regularly monitor the treatment and packing process.
3. When fruit is being treated for interstate movement, the packinghouse must maintain both the required chemical concentration and duration to ensure compliance. Retreatment of noncompliant fruit will be required for it to become eligible for interstate movement.
4. If a portion of a lot has left the packinghouse and the lot has been deemed ineligible for interstate movement due to non-compliant treatment, it must be recalled to the packinghouse for re-treatment.
5. It is recommended that lots be physically separated during the packing process and clearly marked with a unique lot number. Lots that are not separated will all be subject to any regulatory action that may be required. All paperwork (run sheets, shipping documents, manifests, etc.) must correspond with each separate lot.

6. The lot number must be marked on intermediate containers used before final packing. This will maintain the identity of fruit eligible for interstate movement, and also fruit requiring re-treatment after a treatment was found noncompliant.
7. Fruit of different market eligibility status (e.g., treated vs. untreated) must be kept segregated and clearly identified while in storage and throughout the packing and/or repacking process. If treated fruit is commingled with untreated fruit, the treated fruit reverts to untreated status.
8. All citrus fruit destined for interstate movement must be free of leaves, twigs and other plant parts, except for stems that are less than one inch long and attached to the regulated fruit.

C. Shipping

1. Only fruit that meets all of the requirements for interstate movement may be packed and/or repacked in boxes or other containers that are marked with a Federal Certificate or Limited Permit.
2. Fruit that is not eligible for a Federal Certificate or Limited Permit, which meets the eligibility requirements of other countries, may move interstate for immediate export only when the container has been sealed by APHIS and the Fruit and Vegetable Manifest stamped with a "For Export Only" Limited Permit by an APHIS inspector. Only APHIS inspectors may authorize the breaking of APHIS seals.

II. FRUIT GROWN IN AREAS UNDER QUARANTINE FOR CITRUS CANCER

A. Shipping

1. Eligible fruit destined for interstate movement must be accompanied by a Federal Certificate attached to shipping documents and/or outside of all containers. (Federal Certificate Stamp Issuance Forms and stamps are available at your local USDA, CHRP office.)
2. Eligible fruit destined for repacking and intended for interstate movement must be accompanied by a Federal Certificate clearly marked on the bill of sale, invoice, or other documents accompanying the shipment.

B. Repacking

1. Repacked fruit must meet all federal requirements for interstate movement and be accompanied by a Federal Certificate to move interstate. Documentation verifying Certificate eligibility of fruit must be provided to APHIS upon request.

III. FRUIT GROWN IN AREAS UNDER QUARANTINE FOR SWEET ORANGE SCAB

A. Fruit may move interstate under a Federal Certificate if:

1. Fruit must be washed, brushed, disinfested, treated and waxed, prior to shipment in accordance with Appendix B: APHIS Approved Packinghouse Treatments (Treatments #1 through #5 are required); and
2. Shipping documents and containers in which fruit is packed must be marked with a Federal Certificate, stating: "USDA-APHIS-PPQ-CHRP CERTIFICATE: This shipment of citrus fruit is certified under applicable Federal domestic plant quarantines"

B. Untreated and Organic Fruit:

1. Fruit from an SOS quarantine area that lacks either the approved fungicidal treatment (Step #4 APHIS Approved Packinghouse Treatments) or waxing (Step #5 APHIS Approved Packinghouse Treatments), may move interstate from the packinghouse to all domestic markets under the following conditions:
 - a) Fruit must be washed, brushed, and disinfested at the packinghouse, prior to shipment in accordance with Appendix B: APHIS Approved Packinghouse Treatments (Treatments #1 through #3 are required);
 - b) Fruit must be certified by an inspector to be free of SOS symptoms; and
 - c) Shipping documents and containers in which fruit is packed must be marked with a Federal Certificate, stating: “USDA-APHIS-PPQ-CHRP CERTIFICATE: This shipment of citrus fruit is certified under applicable Federal domestic plant quarantines”
2. Fruit lacking: treatment of imazalil and/or thiabendazole, waxing, and inspection, may move interstate from the packinghouse to non-commercial citrus producing states under the following conditions:
 - a) Fruit must be washed, brushed, and disinfested at the packinghouse, prior to shipment in accordance with Appendix B: APHIS Approved Packinghouse Treatments (Treatments #1 through #3 are required);
 - b) Shipping documents and containers in which fruit is packed must be marked with an APHIS Limited Permit, stating: “USDA-APHIS-PPQ LIMITED PERMIT: “Not for distribution to AZ, CA, LA, HI, TX, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, U.S. Virgin Islands”

IV. FRUIT GROWN IN AREAS UNDER QUARANTINE FOR CITRUS BLACK SPOT:

A. Receiving and Handling:

1. Loads of fruit originating from a Citrus Black Spot quarantined area must arrive completely tarped to prevent the loss of citrus fruit, stems, leaves, and other plant debris while in transit. Any subsequent movement of untreated fruit in open bins, trucks or trailers must be completely covered or tarped to prevent the loss of citrus fruit, stems, leaves and other plant debris.
2. After loads are emptied at the packinghouse, trailers, tarps, field boxes, and field bins must be cleaned of all leaves and other plant debris. Once emptied and cleaned of plant debris, trailers, tarps, field boxes, and field bins must be disinfested using:
 - a) Quaternary ammonia at label rates;
 - b) Sodium hypochlorite at 200 parts per million with a pH of 6.0 to 7.5; or
 - c) Peroxyacetic acid (PAA) at label rates
3. All leaves and other plant debris cleaned from trailers, tarps, field boxes or field bins must be handled in one of the following methods:
 - a) Heat-treated to at least 180 degrees Fahrenheit for a period of at least one hour;
 - b) Incinerated; or

- c) Buried in a landfill or other disposal site approved by APHIS or the State and covered with dirt at the end of every day that dumping occurs. Leaves and plant debris transported off-site for destruction must be moved in an enclosed or covered vehicle cargo area and will be subject to monitoring by an inspector.

B. Fruit may move interstate under a Federal Certificate if:

- 1. Fruit must be washed, brushed, disinfested, treated and waxed, prior to shipment in accordance with Appendix B: APHIS Approved Packinghouse Treatments (Treatments #1 through #5 are required); and
- 2. Shipping documents and containers in which fruit is packed must be marked with a Federal Certificate, stating: "USDA-APHIS-PPQ-CHRP CERTIFICATE: This shipment of citrus fruit is certified under applicable Federal domestic plant quarantines"

C. Untreated and Organic Fruit:

- 1. Fruit from CBS quarantine areas may move interstate from the packinghouse under an APHIS Limited Permit (in the case where a fungicide and/or wax are not applied) to non-commercial citrus producing states under the following conditions:
 - a) Fruit must be washed, brushed, and disinfested at the packinghouse, prior to shipment in accordance with Appendix B: APHIS Approved Packinghouse Treatments (Treatments #1 through #3 are required);
 - b) Shipping documents and containers in which fruit is packed must be marked with an APHIS Limited Permit, stating: "USDA-APHIS-PPQ LIMITED PERMIT: "Not for distribution to AZ, CA, FL, LA, HI, TX, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, U.S. Virgin Islands"

V. FRUIT GROWN IN AREAS NOT UNDER QUARANTINE

- A. Citrus packers and/or repackers must present a copy of the bill of lading, PPQ 203 (if available), a Phytosanitary Certificate from the country or state of origin, or bill of sale to APHIS upon request to verify proof of origin.
- B. Non-quarantined fruit may be packed or repacked and shipped to all states under a Federal Certificate if:
 - 1. Fruit meets the conditions of all other applicable Federal domestic plant quarantines.
 - 2. All containers in which the fruit is packaged are clearly marked with the country or state of origin, or the country or state of origin is clearly indicated on shipping documents.
- C. Non-quarantined fruit not meeting these conditions will be regulated as quarantined fruit and will therefore require treatment.

APPENDIX A

USDA APPROVED DISINFECTANTS

Treatment of Fresh Fruit. Regulated fruit for which treatment is required by this subpart must be treated in one of the following ways at a commercial packinghouse whose owner operates under a compliance agreement under §301.75-7(a)(2); treatments can be accomplished using immersion baths or sprays, with or without roller brushes:

- A. Chlorine (sodium hypochlorite). The regulated fruit must be thoroughly wetted for at least two minutes with a solution containing two hundred parts per million (200 ppm) sodium hypochlorite with the solution maintained at a pH of 6.0 -7.5; or
- B. SOPP (sodium o-phenyl phenate). The regulated fruit must be thoroughly wetted with a solution containing sodium o-phenyl phenate (SOPP) at a concentration of 1.86 to 2.0 percent of the total solution, for 45 seconds if the solution has sufficient soap or detergent to cause a visible foaming action or for one (1) minute if the solution does not contain sufficient soap to cause a visible foaming action; or
- C. Peroxyacetic Acid. The regulated fruit must be thoroughly wetted for at least one minute with a solution containing 85 parts per million peroxyacetic acid.

APPENDIX B

APHIS APPROVED PACKINGHOUSE TREATMENTS

The following treatments are required as designated in the above Sections III and IV:

- 1. Washed, and
- 2. Brushed, and
- 3. Surface disinfested with at least one treatment outlined in Appendix A
- 4. Treated at the time of packing, in accordance with label directions, with at least one of the following treatments, and
 - a) Imazalil
 - b) Thiabendazole
 - c) Combination of fludioxonil plus azoxystrobin (meets the requirements for the SOS quarantine only)
- 5. Waxed

APPENDIX C

GLOSSARY OF TERMS

APHIS: The Animal and Plant Health Inspection Service of the United States Department of Agriculture.

CHRP: The Citrus Health Response Program, a cooperative program involving APHIS and FDACS that implements regulations governing the interstate movement of quarantined citrus products.

Commercial packinghouse: An establishment in which space and equipment are maintained for the primary purpose of disinfecting and packing citrus fruit for commercial sale. A commercial packinghouse must also be licensed, registered, or certified for handling citrus with the State in which it operates and meet all the requirements for the license, registration, or certification that it holds.

Commingling (of fruit): Any action or process that causes fruit from different sources, of different varieties or of different market eligibilities to lose their identity or come into physical contact. When commingling occurs, all fruit that is mixed together assumes the most restrictive eligibility status possessed by any of the mixed fruit.

FDACS: the Florida Department of Agriculture and Consumer Services.

Federal Certificate: An official document of the United States Department of Agriculture authorizing the interstate movement of a regulated article from within a quarantined area into any area of the United States. Also known simply as a "Certificate" it can be used in various formats including rubber stamps, PPQ Form 540 booklets, and self-adhesive labels or pre-printed on packaging.

Fruit and Vegetable Manifest: An official document issued by FDACS, Division of Fruit and Vegetable Inspection, certifying a single truck, trailer, or shipping container load of fruit meets various standards and regulations enforced by that agency.

Intermediate containers: Containers holding fruit eligible for a Federal Certificate but not yet in the final container for interstate movement.

Limited Permit: An official USDA document authorizing the interstate movement of a regulated article, but restricting where the article may be moved. "For Export Only" limited permits allow regulated articles to move interstate under APHIS seal for direct export to international markets.

Lot number: A unique number or alphanumeric designation assigned to each lot of fruit.

Lot: The inspectional unit for fruit composed of a single variety of fruit that has passed through the entire packing process in a single continuous run not to exceed a single work day (i.e., a run started one day and completed the next is considered two lots).

Non-quarantined (fruit): Fruit originating from areas not under quarantine.

Phytosanitary Certificate: The Federal Phytosanitary Certificate, PPQ Form 577, used to certify to other countries that plants or plant products are free of quarantined pests and practically free of other injurious pests, and that they are considered to conform to the current Phytosanitary requirements of the importing country.

Quarantined fruit: Fruit originating from areas subject to citrus disease quarantine restrictions.

Regulated articles: All species, clones, cultivars, strains, varieties, and hybrids of the genera *Citrus* and *Fortunella*, and all clones, cultivars, strains, varieties, and hybrids of the species *Clausena lansium* and *Poncirus trifoliata*.

Repacker: Any person or place, including gift fruit shippers, that receives citrus fruit already washed, treated and packed, then repackages that fruit into different containers for shipment and/or sale.

Run sheet: A document produced by a packinghouse detailing the intended packing activities on a specific day. This document usually includes information on fruit origin, variety and identity.

Segregation (of fruit): The act of maintaining specified spacing and labeling of fruit during shipment and storage in order to preserve fruit identity.

Treated fruit: Fruit that has had a USDA-approved disinfectant properly applied.

Trip ticket: Form completed by harvesting crew that travels with each load from the grove to a packinghouse or processing facility documenting the origin, variety and quantity of fruit.

USDA: The United States Department of Agriculture.

USDA-approved Disinfectants: Disinfectants approved by the USDA and listed in the PPQ Treatment Manual for use on citrus.

**STIPULATIONS FOR COMMERCIAL CITRUS FRUIT DISTRIBUTION AND/OR
REPACKING FOR INTERSTATE MOVEMENT**

I/We agree to handle, repack, and move citrus fruit in accordance with applicable plant regulations and quarantines; use all permits and certificates in accordance with instructions; maintain and offer for inspection such records as may be required; and abide by the following stipulations:

I. GENERAL STIPULATIONS

- A. The owner, or their designee, of any citrus fruit distributing and/or repacking facility that desires to move citrus fruit from the quarantine area (the State of Florida) must enter into a compliance agreement with APHIS.
- B. Citrus fruit distributing and/or repacking facilities must provide APHIS personnel access to the property and all areas associated with the packing of citrus fruit during all hours of operation, including but not limited to: parking area, repacking line or any other fruit handling and storage areas, restroom facilities, and telecommunications equipment (business use only).
- C. Citrus fruit distributing and/or repacking facilities must provide APHIS personnel access to all paperwork and records pertaining to the origin, distribution eligibility, and shipping destination of citrus fruit (including copies upon request), and maintain all documentation for one year.
- D. APHIS Safety and Health Policy requires employees be provided with places and conditions free from hazards that are likely to cause serious physical harm. Areas frequented by APHIS inspectors in the normal course of duties must conform to this APHIS policy for a safe work environment.
- E. Citrus fruit of different origins and citrus fruit with different market eligibility statuses (e.g., citrus fruit not accompanied by a Federal Certificate) must be kept segregated and be clearly identified. If citrus fruit from different origins and/or of different eligibility statuses is mixed, all citrus fruit thus mixed assumes the most restrictive eligibility status possessed by any of the mixed fruit.

II. DISTRIBUTING CITRUS FRUIT

- A. Citrus fruit may move interstate under a Federal Certificate, with or without repacking, if the original citrus fruit received by the distributor meets the applicable condition below:
 - 1. Quarantine (Florida) citrus fruit is accompanied by a Federal Certificate and proof of Florida origin.
 - 2. Non-quarantine (non-Florida) citrus fruit is accompanied by documentation necessary to verify proof of origin (e.g., bill of lading/sale, certificate of origin, inspection certificate, container labeling, etc.).
- B. Citrus fruit may move interstate under a Limited Permit to eligible interstate markets, with or without repacking, if the original citrus fruit received by the distributor is accompanied by a Limited Permit and proof of Florida origin
- C. All citrus fruit must be shipped with its country/state of origin clearly indicated on containers or interstate shipping documents.

GLOSSARY

APHIS: The Animal and Plant Health Inspection Service of the United States Department of Agriculture.

CHRP: The Citrus Health Response Program, a cooperative program involving APHIS and FDACS that implements regulations governing the interstate movement of quarantined citrus products.

Citrus fruit: Fruit from all species, clones, cultivars, strains, varieties, and hybrids of the genera Citrus and Fortunella. The most common of these are: lemon, pummelo, grapefruit, key lime, persian lime, tangerine, satsuma, tangor, citron, sweet orange, sour orange, mandarin, tangelo, ethrog, kumquat, limequat, and calamondin.

Distributor: Any place or person that receives and reships packed citrus fruit.

FDACS: the Florida Department of Agriculture and Consumer Services.

Federal Certificate: An official document of the USDA, APHIS, authorizing the interstate movement of a regulated article from within a quarantined area into any area of the United States. Also known simply as a “Certificate” it can be issued/authorized in various formats, including rubber stamps, PPQ Form 540 booklets, and self-adhesive labels or pre-printed on packaging.

Repacker: Any person or place, including gift fruit shippers, that receives citrus fruit that is already washed, treated and packed, then repackages that fruit into different approved containers for shipment and/or sale.

Segregation (of fruit): The act of maintaining specified spacing and labeling of citrus fruit during shipment and storage in order to preserve fruit identity.

USDA: United States Department of Agriculture.

**LABELING
INFORMATION
GUIDE
2013 - 2014**

LABELING INFORMATION GUIDE

Nutrition Facts		
Serving Size 8 fl oz (240 mL)		
Serving Per Container 8		
Amount Per Serving		
Calories 110		
	% Daily Value	
Total Fat 0g		0%
Sodium 0mg		0%
Potassium 410mg		12%
Total Carbohydrate 28g		10%
Sugar 26g		
Protein 1g		
Folate 15%	Vitamin C	140%
Thiamin 15%		
Magnesium 6%	Phosphorus	4%
Not a significant source of saturated fat, cholesterol and dietary fiber, vitamin A, calcium and iron.		
Percent Daily Value are based on a 2000 calories diet. Your daily values may be higher or lower depending on your needs.		

2013 - 2014

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
5500 W. CONCORD AVENUE
ORLANDO, FL 32808

LABELING SUMMARY FOR THE GIFT FRUIT INDUSTRY

WAX LABELS:

Effective: May 08, 1994

Sources: UFFVA
Northwest Horticulture Council
FL. Dept. of Agriculture
FL. Dept. of Citrus

The statements remain the same as those published by FGFSa May 07, 1993. There are two appropriate choices of wax (and resin) statements for fresh fruit:

1. "Coated with food-grade animal-based wax, to maintain freshness" OR
2. "Coated with food-grade vegetable, petroleum, beeswax, and/or shellac based resin, to maintain freshness."

The terms "food-grade" and "to maintain freshness" are optional – simply inserted to soften the statement.

WHERE DO YOU PLACE THE LABEL?

BULK CONTAINERS:

Lettering at least ¼ inch in height. All upper case letters must be used. The label may be on the bulk container or at the point of purchase. You may use counter cards or display the fruit in a shipping container bearing the label. If the label is printed on counter cards or shipping containers, the letters must be at least ¼ inch in height (UPPER CASE).

RETAIL PACKAGED FRUIT:

The rules do not specifically require packers or retailers to list waxes on these packages. However, as FDA is expected to tighten application of labeling rules, this is viewed as a good idea. If the label is not on the package, then signage must appear in the store. (**Example:** Gift Baskets packed for carryout).

MAY YOU PLACE THE WAX STATEMENT ON PLASTIC SELF-SERVE BAGS?

No, this not deemed as acceptable by FDA.

HOW MANY SIGNS SHOULD YOU DISPLAY?

FDA provided no size or quantity information. All FDA has offered is that “the agency will take enforcement action against retailers not prominently & sufficiently displaying the ingredient information.” The signs should be prominently displayed in a conspicuous manner. The letters should be ¼ inch in height (UPPER CASE). Retailers have the option of using brochures, electrical signs or computer screens to convey the information.

BY DISPLAYING WAX AND RESIN INFORMATION (SGNS / LABELS), HAVE I FULFILLED MY OBLIGATION UNDER THE NUTRITION LABELING REQUIREMENTS?

No, they are completely separate issues. The Nutrition requirements are listed in a separate section of this paper.

DO I STILL HAVE TO PROVIDE POST HARVEST PESTICIDE INFORMATION?

- Yes, these are completely separate requirements, and are not affected by the wax label requirements. Packers (commercial) must provide this information to retailers, but not to final consumers.
- Will FDA Change this requirement any time soon? FDA has stated that it **does not** plan to seek statutory authority to require pesticide labeling by retailers. It will continue to be required on shipping containers.

CAN I USE THE TERM THAT “MAY HAVE BEEN TREATED” ON THE LABEL?

No, the FDA has directly rejected this.

WHAT DO WE NEED TO PLACE ON THE MESH BAGS?

- Name of the product (at least ½ the height of any other letter).
- Name and address (including zip code) of the packer/distributor on principal display panel or back of bag (must be at least 1/16 inch lettering).
- Net weight must appear in the bottom 30% of principal display panel (English & Metric).
- Ingredient statement (in descending order of predominance) **must include the wax statement**: This statement must be on the same panel as the name/address, (1/16 height). It is to be prominently displayed, and located close

to the name/address. You may wish to consider lettering slightly larger, to minimize scrutiny.

- No post harvest chemicals need to be listed on the bag.

****The “Net Weight” lettering on the display panel – depends on the size of the display panel:***

Display Panel Size	Letter
100-400 Sq. Inches	1/4"
25- 100 Sq. Inches	3/16 "

SPECIAL NOTE – FOR GIFT CARTONS:

FGFSA obtained additional clarification on the requirement of “Net Weight” on **gift fruit cartons**. Because this statement is specifically a measure of the contents of the carton, and not the carton itself, this poses significant problems for shippers using the same carton for multiple sizes and varieties. Uniformly is not possible. Therefore, FGFSA recommends the following:

- **Use actual Net Weight:**
If you have means of determining this, (English & Metric).
- **The use of minimum weight:**
Title 21 Code of Federal Regulations, Part 101.100(f), specifically prohibits qualifiers to the net contents, which might exaggerate the amount of food in the container. The statement “Net Weight: at least 20 pounds” is not recommended. Net weight statements are minimum guarantee of content and cannot be qualified. (**Example:** Net Weight 20 lb, when it is known with certainty that the weight will never fall below 20 lbs).

PROCEDURES FOR BAG MASTERS?

Bag Masters must be labeled with the name of the products, shippers name & address, and the post harvest chemicals used on the product. The wax statement on the individual bags is sufficient, and does not also have to appear on the master.

PROCEDURES FOR GIFT BOXES SHIPPED DIRECTLY TO CONSUMERS?

Gift Boxes are considered to be retail containers. Thus, the same would apply, for mesh bags. No post harvest pesticide information required.

PROCEDURES FOR FRUIT BOXES SOLD AT RETAIL?

Such boxes are considered retail packages when sold across the counter. In addition, all labeling requirements for Mesh Bags apply. Post harvest chemical information must be on the outside of the container if loose boxes are sold (outside a master container). If the principal display panel is greater than 400 Sq. inches, the minimum type size for the lettering for the Net Weight information is ½ inches.

LABELING OF FRESH SQUEEZED JUICE:

If you are selling and packaging the product on site, the product is exempt from mandatory nutrition labeling requirements (see Attachment A).

In order to maintain this exemption, it is important that you not make any nutrition claims in your advertising, or on your label (ex. fat free, high in vitamin C, etc.) If nutritional claims are made, your fresh squeezed product loses its exemption, and will require nutrition labeling to back up your claims. (see sample labels in Attachments B & C).

QUESTIONS:

What if I sell to a restaurant / supermarket or lunchroom? Am I still exempt?

The litmus test is: what is your principal business? If sales in this area are your principal business, all juice that you produce must be labeled (including the juice sold in your own store). If this commercial part of your business is more of a sideline – not your principal business – then only the juice being sold to the commercial concern would require nutrition labeling.

What if I sell to an intermediary, who in turn plans to retail the juice?

The company that is going to sell to the end user (consumer) is responsible for the labeling.

What if my juice operation is located in my main store, but I sell juice in satellite stores? Does the satellite store juice require nutrition labeling, because it is not produced on the premises?

No, because it falls within the protections of the 2nd and 4th exemptions in “Attachment A.”

May I voluntarily place nutrition labeling information on my juice jugs? If so, what benefit might derive from such a move?

Yes, you may do this – if you use Attachment B for orange juice (and specialty blends) and Attachment B for grapefruit juice. There is some feeling within the industry that consumers may begin to expect and look for the nutrition panels on food products. If

this is the case, it could prove beneficial to your business to use the labels. Additionally, the nutritional data is highly favorable to your juice product – and may increase the product's attractiveness to a health conscious consumer. However, be sure to label according to D.O.C. and Federal Regulations regarding the product (i.e. orange juice). Do not label specialty juice as orange juice. Use “Fresh Citrus Juice” or some other acceptable term. FGFSa has been informed that the orange juice nutritional data is within tolerance levels for specialty varieties. Grapefruit juice is straightforward.

If you have additional questions in this area, here are two sources for answers:

General Labeling Issues: Richard Stevens
(850) 245-5520

Bear in mind that labeling and compliance responsibilities belong to the business owner, and not to the DOACS, D.O.C. or FGFSa.

IN STORE RETAIL NUTRITION LABELING:

The Department of Citrus has reported to FGFSa that retail nutrition labeling is not going to be required of gift fruit shippers. The true focus of the program has been grocery stores and supermarket chains. As long as 60% of the retail food outlets are voluntarily posting nutrition labeling, mandatory labeling will not be imposed. You good friends in the commercial food industry are exceeding this 60% level at this time, so the labeling will remain voluntary. This will be reassessed again next year.

ADDITIONAL NUTRITION LABELING INFORMATION FOR FGFSa MEMBERS:

Where can one obtain “print ready” nutrition labels for a gift food product (non fruit)?

Nutrinfo, a Massachusetts firm, is in the business of developing and printing nutrition labels for food items. The charges are rumored to be quite reasonable for this type of service. The charges are directly related to the amount of information that you provide Nutrinfo. If you have already obtained the basic nutritional data from the supplier of the item, the charges for Nutrinfo's service will be less than if they research and prepare the label from scratch.

Who is exempt from nutrition labeling on food items other than fresh fruits and vegetable?

Private label merchandise: Any unique item, whose sales totals is less than 600,000 units annually AND is sold by a company employing less than 300 people, is exempt from labeling requirements. A unique item is one whose ingredients remain constant without a change in any one major ingredient (an ingredient that represents more than 2% of the product). An example of this is jelly; grapefruit jelly and orange marmalade have different principal ingredients and are therefore different unique items. A unique item is also defined as “a consumer package”. Under this definition, a six-pack of juice cans would be one consumer item, not six. The 600,000 units and 300 employees rule is scheduled to drop to 400,000 and 200 employees next year, and 200,000 and 100 employees the year after.

Goods bearing a manufactures label: If the manufacturer of the item is eligible for exemption from labeling requirements, you can use their exemption. If there are not exempt they must minimally provide the basic nutritional information for the label. Companies are simply providing the label on their product as a service to their customers.

FRESH CITRUS JUICE WARNING LABEL REQUIREMENT

Effective November 5, 1998 (or July 8, 1999 for companies with an extension), all fresh squeezed citrus juice (unpasteurized), not meeting specific sanitation criteria, must bear the following warning label:

WARNING: THIS PRODUCT HAS NOT BEEN PASTEURIZED AND THEREFORE MAY CONTAIN HARMFUL BACTERIA THAT CAN CAUSE SERIOUS ILLNESS IN CHILDREN, THE ELDERLY, AND PERSONS WITH WEAKENED IMMUNE SYSTEMS.

The label must appear prominently and conspicuously on the information panel or on the principal display panel of the label of the container. Lettering on the label shall be set off in a box by using of hairlines. The word warning should be in bold capital letters. The size of the letters must be no less than 1/16 of an inch.

Product is exempted from this requirement if the juice has been processed in a manner that will produce at a minimum, a reduction in the pertinent microorganism for a period at least as long as the shelf life of the product when stored under moderate abuse conditions of the following magnitude:

- A. A 5-log (i.e. 100,000 fold) reduction.
- B. A reduction equal to or greater than the final requirements of the FDA & HACCP rule.

The Fresh Citrus Juice Task Force published a Guidance Document to assist small producers in complying with FDA's Warning Label Rule. Copies of this document are available from the FDOC and FGFSa.

Special Note:

Just a reminder gift fruit shippers and roadside retail fruit stand operators are required to use a warning label for fresh citrus juice if they do not meet a five log reduction. Additionally they are required to have a HACCP plan with weekly E. coli testing using the Ecolite or ColiComplete method to comply with F.A.C. 20-49. A fresh juice rule was passed by the Florida Citrus Commission (rule 20-49) In November 2000. All producers should obtain a copy and study thoroughly.

Nutrition Labels for Florida Packed Fresh Squeezed Juice

64 oz. Polyethylene or barrier carton containers
(Florida Department of Citrus, 2000)

Attachment A

Orange Juice

Nutrition Facts		
Serving Size 8 fl oz (240 mL)		
Serving Per Container 8		
Amount Per Serving		
Calories 110		
		% Daily Value
Total Fat	0g	0%
Sodium	0mg	0%
Potassium	410mg	12%
Total Carbohydrate	28g	10%
Sugar 26g		
Protein 1g		
Folate	15%	Vitamin C 140%
Thiamin	15%	
Magnesium	6%	Phosphorus 4%
Not a significant source of saturated fat, cholesterol and dietary fiber, vitamin A, calcium and iron.		
Percent Daily Value are based on a 2000 calories diet. Your daily values may be higher or lower depending on your needs.		

Attachment B

Grapefruit Juice

Nutrition Facts		
Serving Size 8 fl oz (240 mL)		
Serving Per Container 8		
Amount Per Serving		
Calories 90		
		% Daily Value
Total Fat	0g	0%
Sodium	0mg	0%
Potassium	300mg	8%
Total Carbohydrate	22g	8%
Sugar 20g		
Protein 1g		
Folate	6%	Vitamin C 120%
Thiamin	6%	
Magnesium	6%	Phosphorus 4%
Not a significant source of saturated fat, cholesterol and dietary fiber, vitamin A, calcium and iron.		
Percent Daily Value are based on a 2000 calories diet. Your daily values may be higher or lower depending on your needs.		

SHIPPING RATES

2013 - 2014

2013 - 2014 RATE
FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
BASIC USA RATES (B)

wt/ zone	2	3	4	5	6	7	8	M	wt/ zone	2	3	4	5	6	7	8	M
1	6.43	6.43	6.43	7.02	7.34	7.39	7.46	10.30	36	\$9.52	\$10.90	\$11.88	\$14.73	\$18.15	\$20.57	\$24.08	\$38.25
2	6.43	6.43	6.43	7.43	7.82	7.93	8.09	10.30	37	\$9.63	\$11.08	\$12.05	\$15.02	\$18.50	\$21.00	\$24.50	\$38.92
3	6.43	6.43	6.43	7.70	8.10	8.25	8.61	10.59	38	\$9.74	\$11.21	\$12.26	\$15.32	\$18.85	\$21.43	\$24.91	\$39.59
4	6.43	6.43	6.48	8.00	8.37	8.59	8.99	11.11	39	\$9.85	\$11.37	\$12.48	\$15.60	\$19.23	\$21.90	\$25.37	\$40.25
5	6.43	6.43	6.62	8.21	8.58	8.83	9.32	11.53	40	\$9.91	\$11.58	\$12.70	\$15.65	\$19.35	\$22.08	\$25.52	\$40.91
6	6.43	6.68	7.13	8.35	8.67	8.99	9.46	12.07	41	\$10.03	\$11.71	\$12.89	\$15.93	\$19.67	\$22.49	\$25.88	\$41.58
7	6.58	6.78	7.21	8.39	8.83	9.15	9.67	13.31	42	\$10.14	\$11.83	\$13.09	\$16.18	\$19.97	\$22.88	\$26.25	\$42.25
8	6.72	6.88	7.32	8.42	8.95	9.42	10.05	13.97	43	\$10.23	\$11.98	\$13.31	\$16.48	\$20.29	\$23.32	\$26.66	\$42.92
9	6.79	7.00	7.39	8.45	8.98	9.74	10.48	14.53	44	\$10.34	\$12.14	\$13.47	\$16.76	\$20.61	\$23.74	\$27.06	\$43.58
10	7.15	7.27	7.63	8.45	9.00	9.87	10.61	15.60	45	\$10.42	\$12.29	\$13.68	\$17.05	\$20.93	\$24.18	\$27.47	\$44.23
11	7.18	7.32	7.70	8.48	9.03	10.13	10.96	16.44	46	\$10.50	\$12.45	\$13.84	\$17.32	\$21.22	\$24.61	\$27.89	\$44.90
12	7.30	7.45	7.79	8.57	9.30	10.58	11.49	17.38	47	\$10.60	\$12.54	\$14.01	\$17.60	\$21.49	\$25.04	\$28.29	\$45.57
13	7.41	7.56	7.84	8.73	9.59	11.08	12.04	18.33	48	\$10.68	\$12.67	\$14.19	\$17.86	\$21.76	\$25.48	\$28.72	\$46.24
14	7.51	7.68	7.93	8.85	9.97	11.49	12.56	19.28	49	\$10.76	\$12.79	\$14.36	\$18.12	\$22.01	\$25.90	\$29.12	\$46.90
15	7.59	7.84	8.01	8.99	10.35	11.93	13.08	20.21	50	\$10.84	\$12.90	\$14.52	\$18.35	\$22.27	\$26.35	\$29.53	\$47.57
16	7.66	7.91	8.09	9.12	10.81	12.27	13.51	21.01	51	\$10.91	\$13.01	\$14.63	\$18.61	\$22.51	\$26.76	\$29.94	\$48.24
17	7.71	8.06	8.25	9.38	11.22	12.76	14.07	21.87	52	\$11.00	\$13.09	\$14.74	\$18.82	\$22.75	\$27.13	\$30.34	\$48.90
18	7.77	8.18	8.42	9.72	11.63	13.19	14.63	22.80	53	\$11.06	\$13.19	\$14.81	\$19.03	\$22.99	\$27.45	\$30.76	\$49.57
19	7.85	8.37	8.61	10.02	11.86	13.63	15.19	23.72	54	\$11.14	\$13.30	\$14.96	\$19.26	\$23.24	\$27.67	\$31.18	\$50.23
20	7.94	8.54	8.81	10.04	11.93	13.69	15.42	24.67	55	\$11.24	\$13.39	\$15.09	\$19.51	\$23.48	\$27.86	\$31.56	\$50.88
21	7.96	8.56	8.84	10.06	11.97	13.71	15.46	25.56	56	\$11.31	\$13.51	\$15.23	\$19.74	\$23.73	\$28.05	\$31.99	\$51.56
22	7.97	8.72	9.06	10.35	12.36	14.17	16.04	26.51	57	\$11.44	\$13.63	\$15.36	\$19.99	\$23.96	\$28.24	\$32.36	\$52.16
23	8.08	8.90	9.27	10.65	12.75	14.60	16.60	27.44	58	\$11.53	\$13.74	\$15.50	\$20.18	\$24.20	\$28.40	\$32.65	\$52.65
24	8.19	9.06	9.47	10.93	13.15	15.04	17.17	28.38	59	\$11.61	\$13.87	\$15.66	\$20.36	\$24.40	\$28.54	\$32.88	\$53.02
25	8.32	9.23	9.66	11.19	13.53	15.46	17.72	29.30	60	\$11.70	\$13.99	\$15.80	\$20.48	\$24.59	\$28.68	\$33.08	\$53.31
26	8.48	9.38	9.87	11.49	13.94	15.91	18.27	30.23	61	\$11.79	\$14.09	\$15.94	\$20.69	\$24.79	\$28.83	\$33.26	\$53.60
27	8.60	9.54	10.03	11.78	14.34	16.34	18.83	31.15	62	\$11.86	\$14.19	\$16.06	\$20.85	\$24.95	\$28.98	\$33.45	\$53.92
28	8.71	9.70	10.27	12.07	14.72	16.78	19.40	32.11	63	\$11.93	\$14.29	\$16.18	\$21.01	\$25.10	\$29.15	\$33.63	\$54.22
29	8.83	9.84	10.49	12.30	15.09	17.16	19.91	33.09	64	\$12.01	\$14.41	\$16.32	\$21.13	\$25.25	\$29.34	\$33.81	\$54.52
30	8.99	10.01	10.73	12.60	15.49	17.60	20.47	34.03	65	\$12.10	\$14.54	\$16.48	\$21.27	\$25.45	\$29.47	\$34.00	\$54.82
31	9.00	10.03	10.74	12.62	15.52	17.63	20.50	34.95	66	\$12.17	\$14.69	\$16.64	\$21.39	\$25.69	\$29.62	\$34.23	\$55.20
32	9.02	10.13	10.95	12.64	15.54	17.65	20.67	35.90	67	\$12.24	\$14.82	\$16.77	\$21.50	\$25.87	\$29.74	\$34.32	\$55.33
33	9.09	10.30	11.16	12.94	15.70	17.97	21.20	36.81	68	\$12.32	\$14.94	\$16.91	\$21.61	\$26.00	\$29.90	\$34.39	\$55.45
34	9.15	10.47	11.34	13.22	16.11	18.40	21.77	37.74	69	\$12.41	\$15.04	\$17.04	\$21.72	\$26.13	\$30.04	\$34.47	\$55.58
35	9.27	10.66	11.55	13.52	16.48	18.84	22.31	38.63	70	\$12.47	\$15.14	\$17.15	\$21.79	\$26.18	\$30.14	\$34.76	\$55.71

*This chart does not include the following: Fuel Surcharges or Manual fees (when applicable).

* Rates may increase in January 2014 if necessary. It will be minimal.

*Starting in January there may be a 25 cent DAS surcharge applied by SmartPost.

EFFECTIVE 11/01/2013

FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
SHIPPING ZONES
2012- 2013

Zip Code	Zone	Zip Code	Zone	Zip Code	Zone	Zip Code	Zone
005	5	340	M	580---588	7	772---779	5
006---059	6	341---342	2	590---592	8	780---782	6
060--089	5	344	2	593	7	783---784	5
090--198	M	346--347	2	594---599	8	785	6
099--199	5	349	2	600---609	5	786---787	5
120---123	6	350---352	4	610---611	6	788	6
124---127	5	354---362	4	612---620	5	789	5
128---136	6	363	3	622---631	5	790---797	6
137---212	5	364---374	4	633---639	5	798---816	7
214---238	5	375	5	640---641	6	820	7
239---243	4	376---379	4	644---646	6	821	8
244	5	380---383	5	647---648	5	822---831	7
245---248	4	384---385	4	649	6	832---838	8
249---268	5	386---387	5	650---658	5	840---847	8
270---293	4	388---397	4	660---662	6	850---853	8
294	3	398	3	664---666	6	855---857	7
295---297	4	399	4	667	5	859	7
298	3	400---406	5	668---681	6	860	8
299	3	407---409	4	683---691	6	863---864	8
300---303	4	410---414	5	692---693	7	865	7
304	3	415---418	4	700---701	4	870---875	7
305---307	4	420---424	5	703---704	4	877---880	7
308---310	3	425---426	4	705---706	5	881	6
311	4	427	5	707---708	4	882---883	7
312	3	430---495	5	710---714	5	884	6
313---316	3	496---516	6	716---729	5	885	7
317---319	3	520---525	6	730---731	6	889---891	8
320--322	2	526---528	5	733---734	5	893---895	8
323---324	3	530---532	6	735---739	6	897---898	8
325	4	534---535	6	740---741	5	900---908	8
326--329	2	537---551	6	743---745	5	910---928	8
330---333	3	553---564	6	746	6	930--961	8
334---337	2	565---567	7	747---767	5	962--966	M
338	1	570---573	6	768---769	6	967-968	P
339	2	574---577	7	770	5	970--994	8
						995--999	P

Please note that we do not ship to all zips that are listed. They are summarized. Please check your routing guide to ensure that the zip you are shipping to valid.

JAN - APR 2013 RATE
FLORIDA GIFT FRUIT SHIPPERS ASSOCIATION
ALASKA / HAWAII RATES (P)

LBS	ALASKA	HAWAII**
1	\$ 9.95	\$ 10.95
2	\$ 14.25	\$ 15.25
3	\$ 18.25	\$ 19.25
4	\$ 21.35	\$ 22.35
5	\$ 24.20	\$ 25.20
6	\$ 26.95	\$ 27.95
7	\$ 29.90	\$ 30.90
8	\$ 33.15	\$ 34.15
9	\$ 36.55	\$ 37.55
10	\$ 39.50	\$ 40.50
11	\$ 43.10	\$ 44.10
12	\$ 46.05	\$ 47.05
13	\$ 47.60	\$ 48.60
14	\$ 49.80	\$ 50.80
15	\$ 51.15	\$ 52.15
16	\$ 53.80	\$ 54.80
17	\$ 56.50	\$ 57.50
18	\$ 59.20	\$ 60.20
19	\$ 61.85	\$ 62.85
20	\$ 64.55	\$ 65.55
21	\$ 66.00	\$ 67.00
22	\$ 67.50	\$ 68.50
23	\$ 68.65	\$ 69.65
24	\$ 70.25	\$ 71.25
25	\$ 71.40	\$ 72.40
26	\$ 73.55	\$ 74.55
27	\$ 76.20	\$ 77.20
28	\$ 78.95	\$ 79.95
29	\$ 81.00	\$ 82.00
30	\$ 82.70	\$ 83.70
31	\$ 84.30	\$ 85.30
32	\$ 85.95	\$ 86.95
33	\$ 87.50	\$ 88.50
34	\$ 89.10	\$ 90.10
35	\$ 90.55	\$ 91.55

LBS	ALASKA	HAWAII**
36	\$ 92.30	\$ 93.30
37	\$ 93.75	\$ 94.75
38	\$ 95.20	\$ 96.20
39	\$ 96.60	\$ 97.60
40	\$ 97.90	\$ 98.90
41	\$ 99.25	\$ 100.25
42	\$ 100.55	\$ 101.55
43	\$ 101.80	\$ 102.80
44	\$ 102.95	\$ 103.95
45	\$ 104.20	\$ 105.20
46	\$ 105.40	\$ 106.40
47	\$ 106.55	\$ 107.55
48	\$ 107.65	\$ 108.65
49	\$ 108.70	\$ 109.70
50	\$ 109.80	\$ 110.80
51	\$ 110.80	\$ 111.80
52	\$ 112.05	\$ 113.05
53	\$ 113.45	\$ 114.45
54	\$ 115.00	\$ 116.00
55	\$ 116.50	\$ 117.50
56	\$ 117.55	\$ 118.55
57	\$ 118.40	\$ 119.40
58	\$ 119.25	\$ 120.25
59	\$ 120.15	\$ 121.15
60	\$ 120.95	\$ 121.95
61	\$ 122.55	\$ 123.55
62	\$ 124.45	\$ 125.45
63	\$ 126.40	\$ 127.40
64	\$ 128.25	\$ 129.25
65	\$ 130.20	\$ 131.20
66	\$ 132.05	\$ 133.05
67	\$ 133.75	\$ 134.75
68	\$ 135.15	\$ 136.15
69	\$ 136.55	\$ 137.55
70	\$ 138.00	\$ 139.00

* All parcels are mailed through Priority Mail. We encourage members to mail Alaska parcels direct from the post office to save money

This does not include fuel or manual surcharges that may be applied.

Priority Mail costs may increase Jan 2014. Until new rates are set, we do not know if rates will increase for Jan - Apr.

EFFECTIVE 11/01/2013



NOV - DEC 2013 RATE CANADA

have the rate increase for January 2012 at the time of this publication. There will only be an increase in January if postage goes up significantly. You will receive a notice in late December if there will be an increase.

	ZONE																
Lbs	1	4	5	6	7	8	13	14	21	22	23	24	31	32	33	34	42
1.0	12.41	12.74	12.52	12.85	12.91	13.01	14.20	14.76	15.06	15.29	15.85	16.09	16.07	16.55	17.79	18.08	24.44
2.0	12.67	13.16	12.95	13.17	13.22	13.32	15.09	15.64	15.97	16.33	17.60	17.88	16.77	17.37	19.21	19.54	25.25
3.0	12.96	13.43	13.15	13.45	13.52	13.65	15.39	16.20	16.22	16.71	18.38	18.69	17.38	18.04	19.97	20.32	27.78
4.0	13.06	13.48	13.32	13.65	13.74	13.86	15.68	16.57	16.66	16.91	18.49	18.80	18.05	18.75	20.61	20.99	31.06
5.0	13.24	13.61	13.52	13.90	14.01	14.12	16.24	16.93	17.17	17.67	19.51	19.85	18.59	19.48	21.99	22.41	34.44
6.0	13.39	13.76	13.71	14.14	14.25	14.36	16.52	17.24	17.53	18.03	19.93	20.28	19.19	20.12	22.70	23.14	37.91
7.0	13.54	13.91	13.90	14.38	14.49	14.60	16.80	17.55	17.89	18.39	20.35	20.71	19.79	20.76	23.41	23.87	41.38
8.0	13.69	14.06	14.09	14.62	14.73	14.84	17.08	17.86	18.25	18.75	20.77	21.14	20.39	21.40	24.12	24.60	44.85
9.0	13.84	14.21	14.28	14.86	14.97	15.08	17.36	18.17	18.61	19.11	21.19	21.57	20.99	22.04	24.83	25.33	48.32
10.0	13.99	14.36	14.47	15.10	15.21	15.32	17.64	18.48	18.97	19.47	21.61	22.00	21.59	22.68	25.54	26.06	51.79
11.0	14.15	14.52	14.66	15.34	15.45	15.56	17.92	18.80	19.30	19.81	22.01	22.41	22.16	23.30	26.23	26.77	55.12
12.0	14.31	14.68	14.85	15.58	15.69	15.80	18.20	19.12	19.63	20.15	22.41	22.82	22.73	23.92	26.92	27.48	58.45
13.0	14.47	14.84	15.04	15.82	15.93	16.04	18.48	19.44	19.96	20.49	22.81	23.23	23.30	24.54	27.61	28.19	61.78
14.0	14.63	15.00	15.23	16.06	16.17	16.28	18.76	19.76	20.29	20.83	23.21	23.64	23.87	25.16	28.30	28.90	65.11
15.0	14.79	15.16	15.42	16.30	16.41	16.52	19.04	20.08	20.62	21.17	23.61	24.05	24.44	25.78	28.99	29.61	68.44
16.0	14.95	15.32	15.61	16.54	16.65	16.76	19.32	20.40	20.95	21.51	24.01	24.46	25.01	26.40	29.68	30.32	71.77
17.0	15.11	15.48	15.80	16.78	16.89	17.00	19.60	20.72	21.28	21.85	24.41	24.87	25.58	27.02	30.37	31.03	75.10
18.0	15.27	15.64	15.99	17.02	17.13	17.24	19.88	21.04	21.61	22.19	24.81	25.28	26.15	27.64	31.06	31.74	78.43
19.0	15.43	15.80	16.18	17.26	17.37	17.48	20.16	21.36	21.94	22.53	25.21	25.69	26.72	28.26	31.75	32.45	81.76
20.0	15.59	15.96	16.37	17.50	17.61	17.72	20.44	21.68	22.27	22.87	25.61	26.10	27.29	28.88	32.44	33.16	85.09
21.0	15.75	16.12	16.56	17.74	17.85	17.96	20.71	21.99	22.60	23.21	26.01	26.51	27.85	29.50	33.13	33.87	88.42
22.0	15.91	16.28	16.75	17.98	18.09	18.20	20.98	22.30	22.93	23.55	26.41	26.92	28.41	30.12	33.82	34.58	91.75
23.0	16.07	16.44	16.94	18.22	18.33	18.44	21.25	22.61	23.26	23.89	26.81	27.33	28.97	30.74	34.51	35.29	95.08
24.0	16.23	16.60	17.13	18.46	18.57	18.68	21.52	22.92	23.59	24.23	27.21	27.74	29.53	31.36	35.20	36.00	98.41
25.0	16.39	16.76	17.32	18.70	18.81	18.92	21.79	23.23	23.92	24.57	27.61	28.15	30.09	31.98	35.89	36.71	####
26.0	16.55	16.92	17.51	18.94	19.05	19.16	22.06	23.54	24.25	24.91	28.01	28.56	30.65	32.60	36.58	37.42	####
27.0	16.71	17.08	17.70	19.18	19.29	19.40	22.33	23.85	24.58	25.25	28.41	28.97	31.21	33.22	37.27	38.13	####
28.0	16.87	17.24	17.89	19.42	19.53	19.64	22.60	24.16	24.91	25.59	28.81	29.38	31.77	33.84	37.96	38.84	####
29.0	17.03	17.40	18.08	19.66	19.77	19.88	22.87	24.47	25.24	25.93	29.21	29.79	32.33	34.46	38.65	39.55	####
30.0	17.19	17.56	18.27	19.90	20.01	20.12	23.14	24.78	25.57	26.27	29.61	30.20	32.89	35.08	39.34	40.26	####
31.0	17.35	17.72	18.46	20.14	20.25	20.36	23.41	25.09	25.90	26.61	30.01	30.61	33.45	35.70	40.03	40.97	####



NOV - DEC 2013 RATE CANADA

have the rate increase for January 2012 at the time of this publication. There will only be an increase in January if postage goes up significantly. You will receive a notice in late December if there will be an increase.

	ZONE																
Lbs	1	4	5	6	7	8	13	14	21	22	23	24	31	32	33	34	42
32.0	17.51	17.88	18.65	20.38	20.49	20.60	23.68	25.40	26.23	26.95	30.41	31.02	34.01	36.32	40.72	41.68	####
33.0	17.67	18.04	18.84	20.62	20.73	20.84	23.95	25.71	26.56	27.29	30.81	31.43	34.57	36.94	41.41	42.39	####
34.0	17.83	18.20	19.03	20.86	20.97	21.08	24.22	26.02	26.89	27.63	31.21	31.84	35.13	37.56	42.10	43.10	####
35.0	17.99	18.36	19.22	21.10	21.21	21.32	24.49	26.33	27.22	27.97	31.61	32.25	35.69	38.18	42.79	43.81	####
36.0	18.15	18.52	19.41	21.34	21.45	21.56	24.76	26.64	27.55	28.31	32.01	32.66	36.25	38.80	43.48	44.52	####
37.0	18.31	18.68	19.60	21.58	21.69	21.80	25.03	26.95	27.88	28.65	32.41	33.07	36.81	39.42	44.17	45.23	####
38.0	18.47	18.84	19.79	21.82	21.93	22.04	25.30	27.26	28.21	28.99	32.81	33.48	37.37	40.04	44.86	45.94	####
39.0	18.63	19.00	19.98	22.06	22.17	22.28	25.57	27.57	28.54	29.33	33.21	33.89	37.93	40.66	45.55	46.65	####
40.0	18.79	19.16	20.17	22.30	22.41	22.52	25.84	27.88	28.87	29.67	33.61	34.30	38.49	41.28	46.24	47.36	####
41.0	18.95	19.31	20.34	22.45	22.56	22.67	26.07	28.13	29.12	29.96	33.95	34.66	38.96	41.82	46.86	48.00	####
42.0	19.11	19.46	20.51	22.60	22.71	22.82	26.30	28.38	29.37	30.25	34.29	35.02	39.43	42.36	47.48	48.64	####
43.0	19.27	19.61	20.68	22.75	22.86	22.97	26.53	28.63	29.62	30.54	34.63	35.38	39.90	42.90	48.10	49.28	####
44.0	19.43	19.76	20.85	22.90	23.01	23.12	26.76	28.88	29.87	30.83	34.97	35.74	40.37	43.44	48.72	49.92	####
45.0	19.59	19.91	21.02	23.05	23.16	23.27	26.99	29.13	30.12	31.12	35.31	36.10	40.84	43.98	49.34	50.56	####
46.0	19.75	20.06	21.19	23.20	23.31	23.42	27.22	29.38	30.37	31.41	35.65	36.46	41.31	44.52	49.96	51.20	####
47.0	19.91	20.21	21.36	23.35	23.46	23.57	27.45	29.63	30.62	31.70	35.99	36.82	41.78	45.06	50.58	51.84	####
48.0	20.07	20.36	21.53	23.50	23.61	23.72	27.68	29.88	30.87	31.99	36.33	37.18	42.25	45.60	51.20	52.48	####
49.0	20.23	20.51	21.70	23.65	23.76	23.87	27.91	30.13	31.12	32.28	36.67	37.54	42.72	46.14	51.82	53.12	####
50.0	20.39	20.66	21.87	23.80	23.91	24.02	28.14	30.38	31.37	32.57	37.01	37.90	43.19	46.68	52.44	53.76	####
51.0	20.55	20.81	22.04	23.95	24.06	24.17	28.37	30.63	31.62	32.86	37.35	38.26	43.66	47.22	53.06	54.40	####
52.0	20.71	20.96	22.21	24.10	24.21	24.32	28.60	30.88	31.87	33.15	37.69	38.62	44.13	47.76	53.68	55.04	####
53.0	20.87	21.11	22.38	24.25	24.36	24.47	28.83	31.13	32.12	33.44	38.03	38.98	44.60	48.30	54.30	55.68	####
54.0	21.03	21.26	22.55	24.40	24.51	24.62	29.06	31.38	32.37	33.73	38.37	39.34	45.07	48.84	54.92	56.32	####
55.0	21.19	21.41	22.72	24.55	24.66	24.77	29.29	31.63	32.62	34.02	38.71	39.70	45.54	49.38	55.54	56.96	####
56.0	21.35	21.56	22.89	24.70	24.81	24.92	29.52	31.88	32.87	34.31	39.05	40.06	46.01	49.92	56.16	57.60	####
57.0	21.51	21.71	23.06	24.85	24.96	25.07	29.75	32.13	33.12	34.60	39.39	40.42	46.48	50.46	56.78	58.24	####
58.0	21.67	21.86	23.23	25.00	25.11	25.22	29.98	32.38	33.37	34.89	39.73	40.78	46.95	51.00	57.40	58.88	####
59.0	21.83	22.01	23.40	25.15	25.26	25.37	30.21	32.63	33.62	35.18	40.07	41.14	47.42	51.54	58.02	59.52	####
60.0	21.99	22.16	23.57	25.30	25.41	25.52	30.44	32.88	33.87	35.47	40.41	41.50	47.89	52.08	58.64	60.16	####

These rates are Canadian \$ and may fluctuate slightly depending on the value of the CAN\$ vs the US\$.

EFFECTIVE 11/01/2013

*This does not include fuel or manual surcharges that may be applied.

Rate Codes for Items Originating from L0H-L0J, L1S-L1Z, L3P-L3T, L4A-L4E, L4H-L4L, L4S-L5W, L6A-L6G, L6P-L7A, M0R, M1B-M1X, M2H-M2R, M3A-M3C, M3H-M3N, M4A-M4Y, M5A-M5X, M6A-M6S, M7A, M7R, M7Y, M8V-M9C, M9L-M9R, M9V-M9W

For Priority™ Next A.M., Xpresspost™, Expedited Parcel™ and Regular Parcel™, use following steps to find the shipping price:

1. Under the "Destination" column, find the destination Forward Sortation Area (FSA);
2. Find the rate code in the "Rate Code" column beside the appropriate destination Forward Sortation Area (FSA);
3. Refer to your price sheet to determine the shipping price according to the appropriate rate code, weight and service.

Prov.	Destination	Rate Code	Prov.	Destination	Rate Code	Prov.	Destination	Rate Code	Prov.	Destination	Rate Code
NL	A0A - A0K	34	NS	J1C - J1R	7	MB	N7A - N8M	13	NT/NU	V0J	34
	A0K Air Stage*	42		J1S - J1X	13		N8N - N9K	7		V0J Air Stage*	42
	A0L - A0N	34		J1Z	14		N9V - N9Y	13		V0K - V0M	34
	A0P	21		J2A - J2K	13		P0A - P0L	14		V0N	33
	A0P Air Stage*	42		J2L - J2M	14		P0L Air Stage*	41		V0N Air Stage*	42
	A0R	21		J2N	13		P0M - P0S	14		V0P	33
	A1A - A1H	31		J2R	14		P0T	23		V0P Air Stage*	42
	A1K - A1M	34		J2S - J3B	13		P0T Air Stage*	41		V0R	33
	A1N	31		J3E	6		P0V	23		V0R Air Stage*	42
	A1S - A2N	34		J3G - J3R	13		P0V Air Stage*	41		V0S	33
	A2V	21		J3T	14		P0W - P0Y	23		V0T	34
	A5A - A8A	34		J3V - J5A	6		P1A - P1C	8		V0T Air Stage*	42
	B0C - B0W	23		J5B - J5K	14		P1H - P1P	14		V0V	34
	B1A - B1L	22		J5L	6		P2A	13		V0V Air Stage*	42
	B1M - B1S	21		J5M	14		P2B	14		V0W - V0X	34
	B1T - B2T	22		J5R	6		P2N	13		V1A	32
	B2V - B3B	21		J5T	14		P3A - P3G	8		V1B	31
	B3E - B3G	22		J5V - J5W	13		P3L - P3Y	13		V1C - V1G	32
	B3H - B4G	21		J5X - J7H	6		P4N - P4R	8		V1H	31
	B4H - B9A	22		J7J - J7L	13		P5A - P5E	13		V1J - V1L	32
	C0A - C0B	23		J7M	14		P5N	14		V1M	31
	C1A - C1E	21		J7N	13		P6A - P6C	8		V1N	32
PE	C1N	22		J7P - J7W	6		P7A - P7L	21		V1P	31
	E1A - E1J	21		J7X	14		P8N	22		V1R	32
	E1N - E1V	22		J7Y - J7Z	13		P8T	23		V1S - V1Z	31
	E1W - E1X	23		J8A - J8B	14		P9A - P9N	22		V2A	32
	E2A	22		J8C	13		ROA	23		V2B - V2E	31
	E2E - E2S	21		J8E - J8G	14		ROB	24		V2G	32
	E2V	22		J8H	13		R0B Air Stage*	42		V2H	31
	E3A - E3G	21		J8L	6		R0C Air Stage*	42		V2J	32
	E3L - E3V	22		J8M - J8N	14		R0C - R0M	23		V2K - V4T	31
	E3Y - E9H	23		J8P - J9A	6		R1A - R1N	22		V4V	32
	G0A	14		J9B	14		R2C - R4A	21		V4W - V7Y	31
	G0C - G0E	23		J9E	13		R4H - R6W	22		V8A - V8L	32
	G0G	21		J9H - J9J	6		R7A - R7C	21		V8M - V9E	31
	G0G Air Stage*	42		J9L - J9T	13		R7N - R9A	22		V9G - V9P	32
	G0H - G0J	23		J9V	14		S0A - S0J	24		V9R - V9V	31
	G0K - G0V	14		J9X - J9Z	13		S0J Air Stage*	42		V9W	32
	G0W	23		K0A - K0M	14		S0K - S0P	24		V9X	31
	G0X - G0Z	14		K1A - K2R	6		S2V - S4H	22		V9Y - V9Z	32
	G1A - G3G	6		K2S	13		S4L - S7W	21		X0A	34
	G3H	14		K2T - K4P	6		S9A - S9H	22		X0A Air Stage*	42
	G3J - G3K	6		K4R - K7H	13		S9V	21		X0B	34
QC	G3L - G4A	14		K7K - K7P	8		S9X	22		X0B Air Stage*	42
	G4R - G4S	22		K7R - K8H	13		T0A - T0C	34		X0C	34
	G4T - G4V	23		K8N - K8R	8		T0E	33		X0C Air Stage*	42
	G4W - G4Z	22		K8V - K9A	13		T0G - T0H	34		X0E	34
	G5A	14		K9V - K9L	8		T0H Air Stage*	42		X0E Air Stage*	42
	G5B - G5H	22		K9V	13		T0J - T0K	34		X0G	34
	G5J	23		L0A - L0G	5		T0L - T0M	33		X1A	31
	G5L - G6B	13		L0H - L0J	1		T0P	34		Y0A - Y0B	34
	G6C	14		L0K - L1E	5		T0P Air Stage*	42		Y0B Air Stage*	42
	G6E - G6G	13		L1G - L1Z	1		T0V	34		Y1A	31
	G6H - G6K	14		L2A - L3M	5		T1A - T1C	31	YT		
	G6L - G6T	13		L3P - L3T	1		T1G	32			
	G6V - G6X	6		L3V	5		T1H - T1K	31			
	G6Z	13		L3X - L3Y	1		T1L	33			
	G7A	14		L3Z	5		T1M - T1V	32			
	G7B - G7K	8		L4A - L4L	1		T1W	33			
	G7N - G7P	14		L4M - L4R	5		T1X - T4B	31			
	G7S - G8A	8		L4S - L7A	1		T4C - T4L	32			
	G8B - G8C	22		L7B - L9S	5		T4N - T4R	31			
	G8E - G8G	23		L9T	1		T4S - T4X	32			
	G8H	22		L9V - L9Z	5		T5A - T6X	31			
	G8J	14		M0R - M9W	1		T7A - T7Z	32			
	G8K - G8L	22		N0A - N0R	14		T8A - T8H	31			
	G8M - G8N	14		N1A	13		T8L	32			
	G8P	22		N1C - N1L	7		T8N	31			
	G8T - G8W	13		N1M	13		T8R - T8S	32			
	G8Y - G9C	8		N1P - N2V	7		T8T	31			
	G9H	14		N2Z	13		T8V - T9G	32			
	G9N - G9X	13		N3A	14		T9H - T9K	33			
	H0M	14		N3B	13		T9M - T9S	32			
NB	H1A - H9X	6		N3C - N3H	7		T9V	21			
	J0A - J0M	14		N3L	13		T9W - T9X	32			
	J0M Air Stage*	42		N3P - N3V	8		V0A - V0B	33			
	J0N - J0Z	14		N3W - N5R	13		V0C	34			
	J1A	13		N5V - N6P	7		V0E - V0H	33			

* Refer to [the list of Air Stage Offices](#).

For items originating from an Air Stage* office and shipped within the same Postal Code, use rate code 6.

For items shipped to or from an Air Stage* office and remaining in the same FSA, use rate code 33.

POSSIBLE SURCHARGE FEES

FGFSA WILL ALWAYS APPLY A FUEL SURCHARGE. The current surcharge will be posted on the home page of our website – www.fgfsa.com. It will match the current surcharge being applied by FedEx. This can be found at www.fedex.com. Please note that our surcharge will take effect a day or two before the FedEx one does because our packages may not arrive until the new FedEx surcharge is already in effect.

SmartPost Surcharge that may be applied: DAS - \$0.25 (this is a possibility starting in January of 2014).

FGFSA may surcharge you for the following:

Repacking - \$3.00	Unreadable/missing barcode - \$.50
Zip correction - \$1.00	Manual Entry - \$3.00
No advance notification - \$0.25	Fumigation - \$1.00 per package

Surcharge billing codes:

B – Unreadable or missing barcode

S – Strap covering the barcode

Z – Required zip correction

W – Address came on wrong night – required manual entry to ship ground.

N – No advance notification

Please note that advance notification **must** be by zip in the proper format and sent on time to avoid the surcharge.

A member may also be charged if they delay processing in the terminal causing additional costs to the shipping processed. They will be billed for the labor cost of the delay. For example, if a truck is delayed arriving because of a member and we have to stop processing to wait for it, the member may be charged the labor cost for the amount we are delayed. Please remember, you are not always the only stop on a route. When you hold up a truck, it delays other members as well. All trucks are normally scheduled so they can be back in the yard no later than 6pm unless previously arranged with the pickup department. This applies to our trucks as well as members who are bringing fruit in with their own trucks.

**FLORIDA GIFT FRUIT
SHIPPERS ASSOCIATION, INC.**

2013 - 2014

SHIPPING SCHEDULE

NOVEMBER 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3 <i>Daylight Savings Time Ends</i>	4	5	6	7	8	9
10	11 <i>Veteran's Day</i>	12	13	14	15 A, B, C CAN (1)	16
17	18	19	20 A & C S	21 B	22	23
24	25	26 A & B	27 <i>CLOSED ½ DAY</i> <i>Hanukkah Begins</i>	28 <i>THANKSGIVING</i> <i>CLOSED</i>	29	30 A & C CAN

(1) Only Canadian shipment before Thanksgiving

DECEMBER 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 B	3 A & C CAN	4 B & S	5 A & C CAN <i>Hanukkah Ends</i>	6 B	7 A & C CAN
8	9 B	10 A & C CAN	11 B	12 A & C CAN	13 B	14 A & C (2) CAN (3)
15	16 B & S (4)	17 A & C	18 B	19 A, B, C	20	21
22	23	24 CLOSED 1/2 DAY	25 CHRISTMAS CLOSED	26	27	28
29	30	31 CLOSED 1/2 DAY				

(2) Last Recommended Day for Christmas Delivery for A & C is December 14th.

(3) Last Shipment for Canada in 2013 is December 14th.

(4) Last Recommended Day for Christmas Delivery for B points is December 16th.

JANUARY 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 <i>NEW YEARS</i>	2	3 B & S	4 A & C CAN
5	6	7 B	8 A & C	9	10 B	11 A & C CAN
12	13	14 B	15 A & C	16	17 B & S	18 A & C CAN
19	20 <i>CLOSED</i> <i>Martin Luther</i> <i>King Day</i>	21	22	23	24 A, B, C	25
26	27	28	29	30	31 A, B, C, S CAN	

FEBRUARY 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7 A, B, C CAN	8
9	10	11	12	13	14 A, B, C & S <i>Valentines Day</i>	15
16	17 <i>President's Day</i>	18	19	20	21 A, B, C CAN	22
23	24	25	26	27	28 A, B, C	

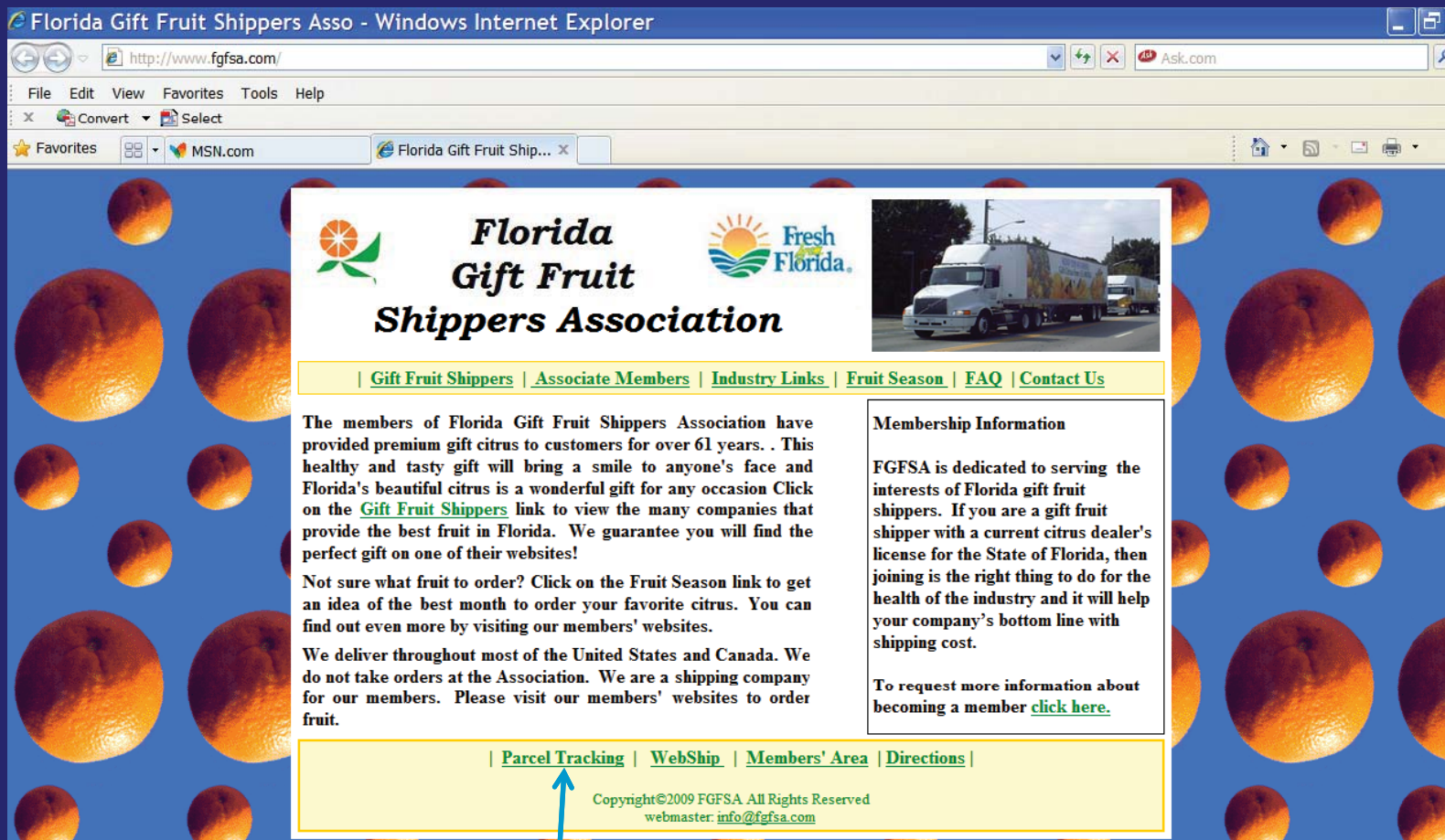
MARCH 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7 A, B, C CAN	8
9 Daylight Savings Time	10	11	12	13	14 A, B, C & S	15
16	17	18	19	20	21 A, B, C CAN	22
23	24	25	26	27	28 A, B, C	29
30	31					

APRIL 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 A, B, C	5
6	7	8	9	10	11 A, B, C CAN	12
13	14	15	16	17	18	19
20 Easter	21	22	23	24	25	26
27	28	29	30			

HOW TO TRACK PACKAGES AND PULL SPECIAL REPORTS



1st step – Go to our website at www.fgfsa.com and click on the Parcel Tracking button.

FGFSA 16 DIGIT BARCODE U.S.A.



This is the required 16 digit barcode this season. The first number for USA and Canadian parcels is always a 6. The next three digits are the first three numbers of your account #. The next seven numbers are your unique parcel ID. The last 5 digits is the destination zip.

Canadian Barcode



This is required barcode for Canadian parcels. Please note that the postal code in this barcode is the first three characters of the postal code followed by two zeros. The full postal code should be bar coded separately on your parcel.

Track & Trace

Enter the number:

Select the number type:

- ☒ Tracking number 
- ☐ Reference number 

Track

▶ A *tracking number* is a unique number used to identify a package. The number can be used with our tracking system to retrieve route and time information as the package approaches its destination.

▶ A *reference number* is a unique number provided by the customer used to identify a package. The number can be used with our tracking system to retrieve route and time information as the package approaches its destination.

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Enter your 16 digit barcode reference number. Make sure that the Reference number bullet is selected before clicking on the “Track” button. If you use a 30 digit parcel id, then enter the last 22 digits of the 30 digit id and click on the tracking number bullet.

Clicking on the blue hyperlink will take you to the USPS website



FGFSA Parcel Tracking

Track & Trace Results

Shipment Information

Tracking Number: [9102110241861009430349](#) <-- Click for more info.

Reference Number: 00000004134955

Ship Date: 12/03/03 12:00 AM

Delivery Date: 12/10/03 12:00 AM

Addressed To: 88062

Delivered From:

Delivery Confirmation: Yes

Trailer:

Account Number:

Activity

Event Date	Event Time	Event Description	Scan Facility
12/03/03	12:00 AM	This item has arrived at scan facility.	Orlando , FL
12/03/03	12:00 AM	This item has been cleared to be sent to the local postal office.	Orlando , FL
12/08/03	12:00 AM	This item has arrived at a local post office.	Silver City, NM
12/08/03	12:00 AM	A notice was left.	Silver City, NM
12/10/03	12:00 AM	MANIFEST ACKNOWLEDGEMENT	Jacksonville, FL
12/10/03	12:00 AM	This item has been delivered.	Silver City, NM

Track & Trace

Tracking Number:

☒ Tracking number

☐ Reference number

Track

USPS RESULTS



Search USPS.com or Track Packages 

Quick Tools 

Ship a Package 

Send Mail 

Manage Your Mail 

Shop 

Business Solutions 

Track & Confirm

You entered: 9102901001254033686338

Status: Delivered

Your item was delivered at 1:53 pm on April 17, 2012 in POMPANO BEACH, FL 33062.
Additional information for this item is stored in files offline.

You may request that the additional information be retrieved from the archives, and that we send you an e-mail when this retrieval is complete. Requests to retrieve additional information are generally processed within four hours. This information will remain online for 30 days.

☐ I would like to receive notification on this request

Restore

Find Another Item

What's your label (or receipt) number?

Find

TRACKING YOUR PARCEL ON THE FEDEX WEBSITE

Copy or write down the blue “Tracking
Number”



Track & Trace Results

Shipment Information

Tracking Number: [9102110241861009430349](#) <-- Click for more info.
Reference Number: 00000004134955
Ship Date: 12/03/03 12:00 AM
Delivery Date: 12/10/03 12:00 AM
Addressed To: 88062
Delivered From:
Delivery Confirmation: Yes
Trailer:
Account Number:

Activity

Event Date	Event Time	Event Description	Scan Facility
12/03/03	12:00 AM	This item has arrived at scan facility.	Orlando , FL
12/03/03	12:00 AM	This item has been cleared to be sent to the local postal office.	Orlando , FL
12/08/03	12:00 AM	This item has arrived at a local post office.	Silver City, NM
12/08/03	12:00 AM	A notice was left.	Silver City, NM
12/10/03	12:00 AM	MANIFEST ACKNOWLEDGEMENT	Jacksonville, FL
12/10/03	12:00 AM	This item has been delivered.	Silver City, NM

Track & Trace

Tracking Number:

☒ Tracking number

☐ Reference number

Tracking on FedEx

FedEx Tracking - FedEx Shipping - FedEx Web Site - Windows Internet Explorer

http://www.fedex.com/us/

File Edit View Favorites Tools Help

Convert Select

Favorites FedEx Tracking - Fed... Florida Gift Fruit Shippe...

Español | Customer Support | FedEx Locations Search Go Text Size: A A A

FedEx

Package/Envelope Freight Expedited Office/Print Services

Ship Track Manage Business Solutions

Login

User ID: Forgot?

Password: Forgot?

I want to:

Ship package/envelope

Remember Me Login

Register for fedex.com

Guide to Services

New Customer Center Set up your account, get a welcome kit.

Our Services Get service details; learn how to pack and ship.

Choose your account options

It's easy to switch. Choose FedEx today.

Explore FedEx

Design & Print Center. Design, order business cards and stationery

FedExCup Golf Sweeps Chance to win a dream global golf trip!

We'll pack it for you Let a FedEx Office packing specialist do it.

Visit Promotions Center

Track Find Locations

Track Shipments/FedEx Office Orders

Enter any combination of up to 30 FedEx Tracking or Door Tag numbers: (one per line)

You can also track FedEx Office orders by entering order numbers.

Track

- Type or paste the copied tracking number into the “Track” box. Click the Track button.

Tracking on FedEx

Delivered
Initiated Picked up In transit **Delivered**
Delivered
Signed for by: Signature not required

Shipment Dates

Ship date ⓘ Aug 4, 2009
Delivery date ⓘ Aug 6, 2009 11:19 AM

Destination

[Proof of Delivery](#) ⓘ

Shipment Facts

ⓘ [Help](#)

Service type	Delivered to	Residence
--------------	--------------	-----------

Shipment Travel History

ⓘ [Help](#)

Select time zone: Select time format: [12H](#) | [24H](#)

All shipment travel activity is displayed in local time for the location

Date/Time	Activity	Location	Details
Aug 6, 2009 11:19 AM	Delivered		Left at front door. Package delivered to recipient address - release authorized
Aug 6, 2009 7:53 AM	On FedEx vehicle for delivery	OKLAHOMA CITY, OK	
Aug 6, 2009 6:43 AM	At local FedEx facility	OKLAHOMA CITY, OK	
Aug 6, 2009 5:38 AM	At dest sort facility	OKLAHOMA CITY, OK	
Aug 6, 2009 4:02 AM	Departed FedEx location	MEMPHIS, TN	
Aug 5, 2009 8:36 AM	Arrived at FedEx location	MEMPHIS, TN	
Aug 4, 2009 8:35 PM	Left FedEx origin facility	ORLANDO, FL	
Aug 4, 2009 6:35 PM	Picked up	ORLANDO, FL	

ALASKA OR HAWAII TRACKING!

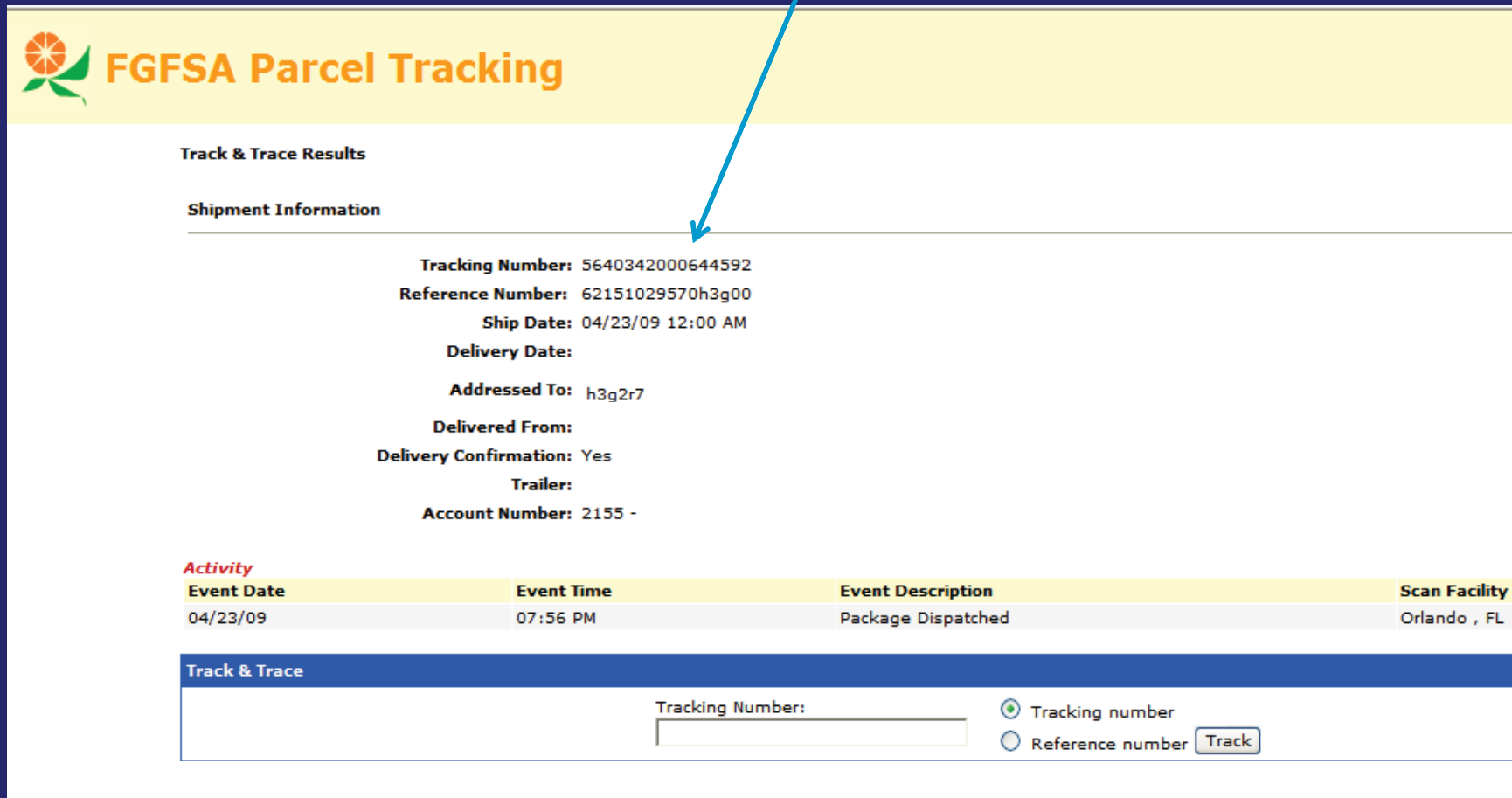
CONTACT DENISE AT THE ASSOCIATION OFFICE FOR TRACKING ON ANY PARCELS SHIPPED TO ALASKA OR HAWAII. SHE CAN BE REACHED AT 800-741-1491, EXT. 120 OR deniseb@fgfsa.com. Contact Donna at extension 104 if Denise is not available.

CANADIAN TRACKING!

CANADIAN TRACKING

- Go to tracking on the FGFSA website.
- Type in the 16 digit Canadian parcel ID.
- Tracking information for Canadian parcel will be displayed

- Copy or write down the tracking number and go to canadapost.com to track it



 **FGFS Parcel Tracking**

Track & Trace Results

Shipment Information

Tracking Number: 5640342000644592
Reference Number: 62151029570h3g00
Ship Date: 04/23/09 12:00 AM
Delivery Date:
Addressed To: h3g2r7
Delivered From:
Delivery Confirmation: Yes
Trailer:
Account Number: 2155 -

Activity

Event Date	Event Time	Event Description	Scan Facility
04/23/09	07:56 PM	Package Dispatched	Orlando , FL

Track & Trace

Tracking Number:

☒ Tracking number
☐ Reference number

CANADA POST
POSTES CANADA

From anywhere... to anyone

Personal

Business

About Us

SEARCH

Home

Products & Services

Rates & Prices

Tools

Guides

Support

epost

Shop

LET'S GO CANADA!

Wear your pride on your mail and cheer on the team at the Olympic Games!

Shop Now!

or buy at the Post Office

THE 2012 CANADA POST E-COMMERCE INNOVATION AWARDS

ENTER TODAY

Find a Postal Code

Find a Rate

Ship-in-a-click

Find a Post Office

Track

Shop

All Fields Required

About

Help

By Tracking Number

Tracking Numbers

TRACK

One line per item if entering more than one.

Show recently tracked items

Get this on your smartphone

Apple | BlackBerry® | Android™

Tracking Tips

How Track Works

Tracking Number Formats

Common Concerns

Delivery Standards

Our tracking system is updated daily. Tracking information may not be available if your item was mailed recently.

Postal Rates

View all rates

Canada

0-30g \$0.61 | 30-50g \$1.05 | 50-100g \$1.29

USA

0-30g \$1.05 | 30-50g \$1.29 | 50-100g \$2.10

International

0-30g \$1.80 | 30-50g \$2.58 | 50-100g \$4.20

Instant Answers

Q: Why am I receiving only some of my redirected mail?

A: Letters are redirected for the names on

Enter or paste the tracking number in the Tracking number box, then click on the Track button at www.canadapost.com

We found

Tracking Number: 5640342033685272

Service: Expedited Parcels

Expected Delivery : 2012/04/16

Updated Delivery : 2012/04/17

Delivery date changed : Item was received by Canada Post after cut-off time.

Accepted

Delivered

2012/04/17

Track History

[VIEW DELIVERY CERTIFICATE](#)

Date	Time	Location	Description	Retail Location	Signatory Name
2012/04/17	11:09	TORONTO	Item successfully delivered		
	09:42	TORONTO	Item out for delivery		
	06:18	TORONTO	Item processed at local delivery facility		
2012/04/16	21:30	MISSISSAUGA	Item processed at local delivery facility		
	21:27	MISSISSAUGA	Item processed at postal facility		
	21:12	MISSISSAUGA	Item processed at postal facility		
2012/04/13	19:01	MISSISSAUGA	Order information received by Canada Post		

Support

For tracking questions or issues, see [Support](#).

USA & International Shipping

If your item is being shipped to the U.S.A. or internationally, check the destination country's postal tracking site for more information.

Customs

Shipping delays due to packages held by customs are beyond our control.

Postal Rates [View all rates](#)

Canada
0-30g **\$0.61** | 30-50g **\$1.05** | 50-100g **\$1.29**

USA
0-30g **\$1.05** | 30-50g **\$1.29** | 50-100g **\$2.10**

International
0-30g **\$1.80** | 30-50g **\$2.58** | 50-100g **\$4.20**

[SIGN IN](#)

[Learn more about ePost >](#)

Instant Answers

- Why hasn't my item been delivered yet?
- What can I do if I shipped an item within Canada that was delivered late?
- I sent an item within Canada that arrived damaged. What can I do?
- An item I sent to an international destination arrived damaged. What can I do?
- When I track my parcel, the status shows attempted delivery. What does that mean?

Now You Can... Shop

London 2012 Olympic Games - Booklet of 10 PERMANENT (Domestic) stamps

This is a sample of a typical result.

MEMBER ON-LINE REPORTS

- ALL PARCELS
- DELAYED PARCELS
- UNDELIVERED PARCELS

Track & Trace

Enter the number:

Select the number type:

- ☒ Tracking number ?
☐ Reference number ?

Track

▶ A *tracking number* is a unique number used to identify a package. The number can be used with our tracking system to retrieve route and time information as the package approaches its destination.

▶ A *reference number* is a unique number provided by the customer used to identify a package. The number can be used with our tracking system to retrieve route and time information as the package approaches its destination.

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Enter “1” and then click on the track button.



FGFSA Parcel Tracking

[Track & Trace](#)

Tracking Results

[Sign in](#)

The Tracking number you entered was not found in our system. Either verify the number you entered was typed correctly or check back later as our system is updated daily.

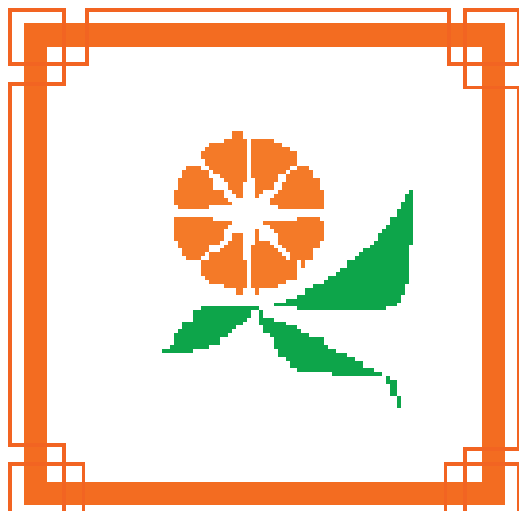
[<<\[edit track search | new track search \]>>](#)

Click on sign in



FGFSA Parcel Tracking

Florida Gift Fruit Shippers Association - Member Section



Please sign in. _____

Username:

Password:

Sign in

Contact the Association offices to get your user ID and password if you do not know what it is.



FGFSA Parcel Tracking

[Track & Trace](#)
[Customers](#)
[Users](#)
[Reports](#)

[Sign out](#)

Members' Area

Welcome, You are logged in as
the members' area of FGFSA.

Use the navigation links on the left to access

Click on the reports hyperlink

AVAILABLE REPORT



FGFSA Parcel Tracking

[Track & Trace](#)
[Customers](#)
[Users](#)
[Reports](#)

[Sign out](#)

Online - Reports

[Report 8](#) - FGFSA-Tracking_Extract_(All_Information)

[Report 9](#) - Tracking Extract (Delayed Parcels)

[Report 10](#) - Tracking Extract (Undelivered Parcels)

Click on the blue hyperlink beside the report to access the report you want.

Online Reports

The report you requested requires the Parameters below.

(MM/DD/YYYY)



(MM/DD/YYYY)



(alphanumeric)

OK



Note:

Date Parameters need to be in the following Layout 'MM/DD/YYYY'

* In order to view Report that are export to the PDF Format, you will need [Adobe Acrobat Reader](#) . Download the free Acrobat reader [here](#). 

Enter your date parameters and your account number to pull the report. The little boxes can be clicked on to bring up a calendar.

FGFSA Tracking Extract - All Information for Parcels

(Manifested: 4/1/2009 to 4/30/2009)

USPS Tracking Number	FGFSA Tracking Number	Route #	Drop Point	ZIP	Scan Date	Drop Date	Partner Scan Date	Delivery Scan	Manifest Number	# of Days	Comment:
91029	11321	6	8741022153	Fed-Ex Martinsburg	22153	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11369	6	8783022312	Fed-Ex Martinsburg	22312	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11376	6	8786002474	Fed-Ex Martinsburg	02474	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11390	6	8776010994	Fed-Ex Martinsburg	10994	4/2/2009	...	4/8/2009	14520	5	Delivery Scan
91029	11406	6	6643011040	Fed-Ex Martinsburg	11040	4/2/2009	...	4/8/2009	14520	5	Delivery Scan
91029	11444	6	8763010601	Fed-Ex Martinsburg	10601	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11451	6	8754054859	Fed-Ex New Berlin WI	54859	4/2/2009	...	4/10/2009	14523	7	Delivery Scan
91029	11468	6	3731001810	Fed-Ex Martinsburg	01810	4/2/2009	...	4/9/2009	14520	6	Delivery Scan
91029	11499	6	3761010601	Fed-Ex Martinsburg	10601	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11529	6	3737011209	Fed-Ex Martinsburg	11209	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11536	6	3753026301	Fed-Ex Martinsburg	26301	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11550	6	3736011933	Fed-Ex Martinsburg	11933	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11581	6	3752026301	Fed-Ex Martinsburg	26301	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11598	6	5502057252	Fed-Ex New Berlin WI	57252	4/2/2009	...	4/10/2009	14523	7	Delivery Scan
91029	11604	6	3774011797	Fed-Ex Martinsburg	11797	4/2/2009	...	4/8/2009	14520	5	Delivery Scan
91029	11611	6	1080030152	Fed-Ex Atlanta GA	30152	4/2/2009	...	4/4/2009	14521	1	Delivery Scan
91029	11642	6	3739040220	Fed-ex Indianapolis	40220	4/2/2009	...	4/7/2009	14522	4	Delivery Scan
91029	11659	6	5710048917	Fed-ex Indianapolis	48917	4/2/2009	...	4/9/2009	14522	6	Delivery Scan
91029	11673	6	3768019808	Fed-Ex Martinsburg	19808	4/2/2009	...	4/8/2009	14520	5	Delivery Scan
91029	11680	6	5424024483	Fed-Ex Martinsburg	24483	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11697	6	3747060126	Fed-Ex New Berlin WI	60126	4/2/2009	...	4/7/2009	14523	4	Delivery Scan
91029	11703	6	4067035640	Fed-Ex Atlanta GA	35640	4/2/2009	...	4/4/2009	14521	1	Delivery Scan
91029	11734	6	3787001468	Fed-Ex Martinsburg	01468	4/2/2009	...	4/9/2009	14520	6	Delivery Scan
91029	11758	6	3746049456	Fed-ex Indianapolis	49456	4/2/2009	...	4/9/2009	14522	6	Delivery Scan
91029	11796	6	3760020711	Fed-Ex Martinsburg	20711	4/2/2009	...	4/7/2009	14520	4	Delivery Scan
91029	11826	6	3766046360	Fed-Ex New Berlin WI	46360	4/2/2009	...	4/8/2009	14523	5	Delivery Scan
91029	11895	6	3735004401	Fed-Ex Martinsburg	04401	4/2/2009	...	4/9/2009	14520	6	Delivery Scan

To extract this report to use into another format click on this button.

Please select an Export format from the list.

Enter the page number to Export.

☐ All

☒ Pages

From: To:

Formats:

- Crystal Reports (RPT)
- Acrobat Format (PDF)
- MS Word
- MS Excel 97-2000
- MS Excel 97-2000 (Data only)
- Rich Text Format

Export

You have the option of exporting the data into 6 different formats.

SAMPLE EXCEL EXPORT

(Prior to formatting)

O8													
A	B	C	D	E	F	G	H	I	J	K	L	M	N
FGFSA (Manifested: 4/1/2009 to 4/30/2009)													
USPS TFGFSA Route	Drop	P	ZIP	Scan	Drop	D	Partner	Delivery	Manifes	#	of	Days	
910290	6xxx008741022	Fed-Ex	22153	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008783022	Fed-Ex	22312	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008786002	Fed-Ex	02474	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008776010	Fed-Ex	10994	#####	...			#####	14520	5	Delivery	Scan	
910290	6xxx006643011	Fed-Ex	11040	#####	...			#####	14520	5	Delivery	Scan	
910290	6xxx008763010	Fed-Ex	10601	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008754054	Fed-Ex	54859	#####	...			#####	14523	7	Delivery	Scan	
910290	6xxx008731001	Fed-Ex	01810	#####	...			#####	14520	6	Delivery	Scan	
910290	6xxx008761010	Fed-Ex	10601	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008737011	Fed-Ex	11209	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008753026	Fed-Ex	26301	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008736011	Fed-Ex	11933	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008752026	Fed-Ex	26301	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx006502057	Fed-Ex	57252	#####	...			#####	14523	7	Delivery	Scan	
910290	6xxx008774011	Fed-Ex	11797	#####	...			#####	14520	5	Delivery	Scan	
910290	6xxx001080030	Fed-Ex	30152	#####	...			#####	14521	1	Delivery	Scan	
910290	6xxx008739040	Fed-ex	40220	#####	...			#####	14522	4	Delivery	Scan	
910290	6xxx005710048	Fed-ex	48917	#####	...			#####	14522	6	Delivery	Scan	
910290	6xxx008768019	Fed-Ex	19808	#####	...			#####	14520	5	Delivery	Scan	
910290	6xxx006424024	Fed-Ex	24483	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008747060	Fed-Ex	60126	#####	...			#####	14523	4	Delivery	Scan	
910290	6xxx004067035	Fed-Ex	35640	#####	...			#####	14521	1	Delivery	Scan	
910290	6xxx008787001	Fed-Ex	01468	#####	...			#####	14520	6	Delivery	Scan	
910290	6xxx008746049	Fed-ex	49456	#####	...			#####	14522	6	Delivery	Scan	
910290	6xxx008760020	Fed-Ex	20711	#####	...			#####	14520	4	Delivery	Scan	
910290	6xxx008766046	Fed-Ex	46360	#####	...			#####	14523	5	Delivery	Scan	
910290	6xxx008725004	Fed-Ex	04404	#####	...			#####	14520	6	Delivery	Scan	

SAMPLE EXCEL EXPORT

(After some formatting)

CrystalViewer[1].xls [Compatibility Mode] - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Developer Add-Ins Acrobat

Clipboard Font Alignment Number Styles Cells Editing

B3 6xxx008741022153

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FGFSA Tracking Extract - A (Manifested: 4/1/2009 to 4/30/2009)												
2	USPS Tracking=Number	FGFSA=Tracking Nr	Route=	Drop=Point	ZIP	Scan=Date	Drop=Date	Partner=Scan Date	Delivery=Scan	Manifest Number	# of=Days		
3	9102901001254017961321	6xxx008741022153		Fed-Ex Martinsburg	22153	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
4	9102901001254017961369	6xxx008783022312		Fed-Ex Martinsburg	22312	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
5	9102901001254017961376	6xxx008786002474		Fed-Ex Martinsburg	02474	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
6	9102901001254017961390	6xxx008776010994		Fed-Ex Martinsburg	10994	4/2/2009	...		4/8/2009	14520	5	Delivery Scan	
7	9102901001254017961406	6xxx006643011040		Fed-Ex Martinsburg	11040	4/2/2009	...		4/8/2009	14520	5	Delivery Scan	
8	9102901001254017961444	6xxx008763010601		Fed-Ex Martinsburg	10601	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
9	9102901001254017961451	6xxx008754054859		Fed-Ex New Berlin WI	54859	4/2/2009	...		4/10/2009	14523	7	Delivery Scan	
10	9102901001254017961468	6xxx008731001810		Fed-Ex Martinsburg	01810	4/2/2009	...		4/9/2009	14520	6	Delivery Scan	
11	9102901001254017961499	6xxx008761010601		Fed-Ex Martinsburg	10601	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
12	9102901001254017961529	6xxx008737011209		Fed-Ex Martinsburg	11209	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
13	9102901001254017961536	6xxx008753026301		Fed-Ex Martinsburg	26301	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
14	9102901001254017961550	6xxx008736011933		Fed-Ex Martinsburg	11933	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
15	9102901001254017961581	6xxx008752026301		Fed-Ex Martinsburg	26301	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
16	9102901001254017961598	6xxx006502057252		Fed-Ex New Berlin WI	57252	4/2/2009	...		4/10/2009	14523	7	Delivery Scan	
17	9102901001254017961604	6xxx008774011797		Fed-Ex Martinsburg	11797	4/2/2009	...		4/8/2009	14520	5	Delivery Scan	
18	9102901001254017961611	6xxx001080030152		Fed-Ex Atlanta GA	30152	4/2/2009	...		4/4/2009	14521	1	Delivery Scan	
19	9102901001254017961642	6xxx008739040220		Fed-ex Indianapolis	40220	4/2/2009	...		4/7/2009	14522	4	Delivery Scan	
20	9102901001254017961659	6xxx005710048917		Fed-ex Indianapolis	48917	4/2/2009	...		4/9/2009	14522	6	Delivery Scan	
21	9102901001254017961673	6xxx008768019808		Fed-Ex Martinsburg	19808	4/2/2009	...		4/8/2009	14520	5	Delivery Scan	
22	9102901001254017961680	6xxx006424024483		Fed-Ex Martinsburg	24483	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
23	9102901001254017961697	6xxx008747060126		Fed-Ex New Berlin WI	60126	4/2/2009	...		4/7/2009	14523	4	Delivery Scan	
24	9102901001254017961703	6xxx004067035640		Fed-Ex Atlanta GA	35640	4/2/2009	...		4/4/2009	14521	1	Delivery Scan	
25	9102901001254017961734	6xxx008787001468		Fed-Ex Martinsburg	01468	4/2/2009	...		4/9/2009	14520	6	Delivery Scan	
26	9102901001254017961758	6xxx008746049456		Fed-ex Indianapolis	49456	4/2/2009	...		4/9/2009	14522	6	Delivery Scan	
27	9102901001254017961796	6xxx008760020711		Fed-Ex Martinsburg	20711	4/2/2009	...		4/7/2009	14520	4	Delivery Scan	
28	9102901001254017961826	6xxx008766046360		Fed-Ex New Berlin WI	46360	4/2/2009	...		4/8/2009	14523	5	Delivery Scan	
29	9102901001254017961885	6xxx008735004404		Fed-Ex Martinsburg	04404	4/2/2009	...		4/10/2009	14520	6	Delivery Scan	

Sheet1

ADVANTAGES FOR THE MEMBER

- YOU CAN PULL ANY DAY'S SHIPPING DATA AND REVIEW IT.
- YOU CAN EASILY SEE WHAT PARCELS WERE LATE GETTING DELIVERED
- YOU CAN EASILY SEE WHAT PARCELS HAVE NOT RECEIVED A DELIVERY CONFIRMATION SCAN. PLEASE NOTE THAT THIS DOES NOT ALWAYS MEAN THAT THE PACKAGE WAS NOT DELIVERED.

- **QUALITY CONTROL REPORTS ARE DONE ON A REGULAR BASIS. THEY ARE BROKE DOWN BY**
 - **CONSOLIDATOR**
 - **USPS**
 - **ROUTE**
 - **ZIP**

SUMMARY

- TRACKING IS AVAILABLE ON ALL PARCELS THAT WE SHIP.
- THE REPORTING METHODS PROVIDE BETTER INFORMATION ON THE STATUS OF YOUR PARCELS AND ENABLE US TO PROVIDE YOU BETTER SERVICE.
- OUR MAIN FOCUS IS TO ENSURE THAT YOUR PARCELS GET TO THEIR DESTINATIONS IN THE MOST EFFICIENT, AND ECONOMICAL WAY POSSIBLE.